Bradwell with Pattiswick Parish Council

Clerk to the Council – Mrs. Theresa Trotzer Wilson Bradwell Village Hall, Church Road, Bradwell Braintree, Essex, CM77 8EP

Tel: 07934 214971 | Email: clerktobppc@outlook.com

9 July 2025

Dear Councillors,

I hereby give notice that you are summoned to attend the Parish Council meeting of the Bradwell & Pattiswick Parish Council.

This will take place on **Monday 14th July 2025**, in the Village Hall, Church Road, Bradwell at 7.30pm for the purpose of transacting the business shown on the agenda.

The public and press are welcome to be present.

Yours Sincerely,

Theresa Trotzer Wilson

Mrs Theresa Trotzer Wilson
Clerk & RFO to Bradwell with Pattiswick Parish Council

Distribution: Members of Bradwell with Pattiswick Parish Council as follows:

Councillors G Lockley, A Deighton, T Dunn, A Harding, C Evans, L Kinder, and M Turner.

Braintree District Councillors T Walsh and D Abram

Essex County Councillor R Playle

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AGENDA

For the Parish Council meeting of the Bradwell with Pattiswick Parish Council on Monday 14th July 2025, in Bradwell Village Hall, Church Road, Bradwell at 7.30pm

ITEM	PRESENTER	SUBJECT	STATUS
25-6/080	Chair	WELCOME AND APOLOGIES To receive and accept any apologies for absence.	INFORMATION
25-6/081	Chair	PRESENTATION OF FREEDOM OF PARISH AWARD TO CLLR. DUNN To award Cllr. Tony Dunn the award of Freedom of the Parish.	PRESENTATION
25-6/082	All Members	DECLARATION OF INTERESTS To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda.	INFORMATION
25-6/083	Chair	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST	INFORMATION
25-6/084	County & District Councillors	 COUNTY AND DISTRICT COUNCILLORS i. To receive a report from Witham Northern's County Councillor Ross Playle ii. To receive reports from District Councillors, Tom Walsh & Dennis Abram 	INFORMATION
25-6/085	Chair	MINUTES OF THE MEETING HELD ON 09 JUNE 2025 To receive and confirm the minutes of the Annual Parish Council meeting and Ordinary Parish Council Meeting held on 09 June 2025. Minutes to be signed by the Chair.	DECISION / RESOLUTION / ACTION
25-6/086	Clerk	CLERKS REPORT AND CORRESPONDENCE To receive the Clerk's report and actions carried out between meetings.	INFORMATION
25-6/087	Chair	PLANNING MATTERS Members to consider any new applications received below or between the date of the agenda and meeting:	
		New Applications: None received.	DISCUSSION
		Applications determined: i. ESS/39/23/BTE/54/01 - Land at Rivenhall Airfield, Coggeshall Road, Braintree, CO5 9DF Details pursuant to condition 54 (Biodiversity Monitoring Plan - Annual Monitoring Report for 2024) of planning permission ESS/39/23/BTE. ESS/39/23/BTE is a variation of the planning permission for the Rivenhall Integrated Waste Management Facility GRANTED – 13/06/2025	INFORMATION
		 ii. ESS/106/22/BTE/17/01 - Bradwell Quarry, Church Road, BRADWELL, CM77 8EP Details pursuant to condition 17 (Agricultural aftercare for 2024 to 2025) of ESS/106/22/BTE. ESS/106/22/BTE was a variation of original permission ESS/03/18/BTE for MLP site A5 and also incorporates restoration for part of site R, Site A2 and Sites A3 and A4. GRANTED – 03/06/2025 iii. ESS/39/23/BTE/NMA15- Land at Rivenhall Airfield, Coggeshall Road, Braintree, CO5 9DF Non-Material Amendment to the wording of conditions 35 and 42 of planning permission ESS/39/23/BTE to allow initial cleaning of the CHP 	

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	boiler (known as boil out and steam blow out). ESS/39/23/BTE is a varied planning permission for an Integrated Waste Management Facility WITHDRAWN – 27/06/2025 iv. ESS/39/23/BTE/NMA14 - Land at Rivenhall Airfield, Coggeshall Road, Braintree, CO5 9DF Non-Material Amendment to change the wording of Condition 3 (hours of operation for HGV movements) and condition 36 (hours of operation) of planning permission ESS/39/23/BTE to allow receipt of Local Authority Collected Waste (LACW) between 1300 to 1600 hours Saturdays and allow receipt of LACW on Sundays and Bank/Public holidays between 1000 and 1600 hours. ESS/39/23/BTE is for the planning permission for the Integrated Waste Management Facility. REFUSED – 11/06/2025 v. ESS/39/23/BTE/LA1 - Rivenhall Airfield, Coggeshall Road (A120), Braintree, CO5 9DF Details pursuant to Clause 3.10.3 (Traffic Routing Management Scheme) of Legal Agreement (dated 30 October 2009) associated with ECC Planning Ref. ESS/37/08/BTE. ESS/37/08/BTE was the permission for the Rivenhall Integrated Waste Management Facility, subsequently varied	
25-6/088 Chair/C		DECISION/
	To agree and for the Clerk and Chair to sign the Community Benefit Deed from Links Solar Farm.	DISCUSSION
25-6/089 Chair/C Kinder	i. To receive the RoSPA Play Safety report for the Playing field that was carried out in June by an inspector and consider any necessary actions as highlighted in the table prepared by the Clerk. ii. To receive monthly report and consider any necessary actions.	DECISION/ INFORMATION/ DISCUSSION
25-6/090 Footpat Officer	hs' FOOTPATHS To receive a report from the Footpaths' Officer.	INFORMATION
25-6/091 Cllr. Ha Chair	rding/ VILLAGE INFRASTRUCTURE i. To receive a report from Cllr. Harding. ii. To consider the next steps in replacing the streetlight out opposite Forges Crescent.	INFORMATION / DISCUSSION
25-6/092 Chair/C	Ierk i. To formally agree to move to a .gov.uk domain as advised by the Joint Practitioner's Guidelines for 2025 under point 1.47 ii. If the above is agreed, to consider any quotes sought by the Clerk for the process.	DISCUSSION / DECISION
25-6/093 Cllr. Tu	ner VILLAGE SIGNS To receive an update from Cllr Turner.	DISCUSSION / DECISION
25-6/094 Chair/C	To consider and adopt an IT Policy for the Council in accordance with the new requirement set out in the 2025 edition of the Practitioners Guide (Assertion 10, paragraph 1.54), which covers digital and data compliance. The proposed policy is based on the Government Digital Service's template IT policy.	DISCUSSION / DECISION
25-6/095 Cllr. Tui	ner BRADWELL INFORMATION WEBSITE AND SUBSCRIPTION To receive an update from Cllr. Turner on the Bradwell Information website and subscription service.	DISCUSSION / DECISION

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25-6/096

FINANCE



i. To receive and approve financial statements to 30 June 2025 and for two councillors to sign.

a. Bank Reconciliation to 30 June 2025
 b. Budget v Actual
 c. Budget Report July
 d. Payments over £100
 e. Deposit Account
 f. VAT Return

ii. To **note** the following payments/transfers were made between the June and July meeting in accordance with Financial Regulations 5.15:

Payee	Net	VAT	Gross	Description
Stisted Pattiswick	£400	-	£400	Parish Magazine contribution 2025-26
Bradwell Parish Mag				
Bradwell with	£500	-	£500	Internal Transfer to new Unity Trust A/C
Pattiswick PC				

iii. Authorisation of payments to:

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	£613.98	-	£613.98	Staff Wages – June 10 to July 14
	£42.43	-	£42.43	Staff overtime from previous month
	£45.72	£1.00	£46.72	Expenses, WFH, Mileage – June 10 to
				July 14
A&J Lighting Solutions	£439.00	£87.80	£526.80	Outstanding Inv. 38604 from Sept. 2024
EH Countryside	£496.32	-	£496.32	Grass cutting
Glasdon UK Limited	£1184.91	£236.98	£1421.89	Salt bins x2 and Bench x1
SSE – Various Invoices	£537.76	£26.90	£564.66	Breakdown in Budget V Actual Report
HMRC	£35.91	-	£35.91	Employer NICs

Two councillors to sign schedule of payments sheet.

- iv. To **note** that the Unity Trust account was successfully set up and now has three signatories on the account who can authorise payments. To **agree** depositing a cheque from the Metro Bank a/c to the Unity Trust current a/c for £5000. This will cover this month and next month's payments.
- v. To **resolve** that, due to there being no council meeting in August, the Clerk be authorised to make any necessary payments falling due during the recess period, in consultation with the Council via email and signatories, and that all such payments be reported to and confirmed by the Council at the September meeting.

25-6/097	Chair	INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING To receive and consider future Agenda items.	INFORMATION
25-6/098	NEXT PARISH COUNCIL MEETING i. The next Parish Meeting will be held on Monday 08 September 2025 at 7.30pm in the Village Hall, Bradwell ii. Items for inclusion in the July agenda to be sent to the Clerk no later than 12 noon on Friday 29 August 2025.		INFORMATION / ACTION
	•	CLOSE MEETING	•

THIS NOTICE WAS ISSUED on 9th July 2025, by Mrs Theresa Trotzer Wilson, Clerk & RFO Bradwell with Pattiswick Parish Council Tel: 07934 214971 | e-mail: clerktobppc@outlook.com

Parish Council Meetings April 2025 to March 2026:

14 April
12 May – <u>Annual Parish Meeting, Annual Parish Council Meeting, Parish Council 10 November Meeting</u>
09 June
08 December
14 July

August – No MeetingFebruary08 SeptemberMarch



Background Paper included

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