

# Bradwell with Pattiswick Parish Council

Clerk to the Council – Mrs. Theresa Trotzer Wilson

Bradwell Village Hall, Church Road, Bradwell

Braintree, Essex, CM77 8EP

Tel: 07934 214971 | Email: [clerk@bradwellwithpattiswick-pc.gov.uk](mailto:clerk@bradwellwithpattiswick-pc.gov.uk)

1<sup>st</sup> December 2025

Dear Councillors,

I hereby give notice that you are summoned to attend the Parish Council meeting of the Bradwell & Pattiswick Parish Council.

This will take place on **Monday 8<sup>th</sup> December 2025, in the Village Hall, Church Road, Bradwell at 7.30pm** for the purpose of transacting the business shown on the agenda.

The public and press are welcome to be present.

Yours Sincerely,

*Theresa Trotzer Wilson*

Mrs Theresa Trotzer Wilson

Clerk & RFO to Bradwell with Pattiswick Parish Council

Distribution: Members of Bradwell with Pattiswick Parish Council as follows:


Councillors      G Lockley, A Deighton, T Dunn, A Harding, C Evans, L Kinder, and M Turner.

Braintree District Councillors      T Walsh and D Abram

Essex County Councillor      R Playle

## AGENDA

**For the Parish Council meeting of the Bradwell with Pattiswick Parish Council on Monday 8<sup>th</sup> December 2025, in  
Bradwell Village Hall, Church Road, Bradwell at 7.30pm**

ITEM	PRESENTER	SUBJECT	STATUS
25-6/153	Chair	<b>WELCOME AND APOLOGIES</b> To <b>receive</b> and <b>accept</b> any apologies for absence.	<b>INFORMATION</b>
25-6/154	All Members	<b>DECLARATION OF INTERESTS</b> To <b>receive</b> any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda.	<b>INFORMATION</b>
25-6/155	Chair	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</b>	<b>INFORMATION</b>
25-6/156	County & District Councillors	<b>COUNTY AND DISTRICT COUNCILLORS</b> i. To <b>receive</b> a report from Witham Northern's County Councillor Ross Playle ii. To <b>receive</b> reports from District Councillors, Tom Walsh & Dennis Abram	<b>INFORMATION</b>
25-6/157 	Chair	<b>MINUTES OF THE MEETING HELD ON 10 NOVEMBER 2025</b> To <b>receive</b> and <b>confirm</b> the minutes of the Parish Council meeting held on 10 November 2025.  Minutes to be <b>signed</b> by the Chair.	<b>DECISION / RESOLUTION / ACTION</b>
25-6/158	Clerk	<b>CLERKS REPORT AND CORRESPONDENCE</b> To <b>receive</b> the Clerk's report and actions carried out between meetings.	<b>INFORMATION</b>
25-6/159	<b>PLANNING MATTERS</b> <b>Members to consider any new applications received below or between the date of the agenda and meeting.</b>  <b>New Applications:</b> a.) <b>APP/Z1510/W/25/3374038</b> – Church Farm, Pattiswick  <b>Applications determined:</b> None  <b>For Information:</b> <i>Members to note the submitted Construction Method Statement for 25/02629/DAC. Councillors may comment if they have concerns regarding traffic movements or construction impact.</i>  a.) <b>25/02629/DAC</b> – Rectory Meadow, Bradwell, Essex, CM77 8EX Discharge of condition 3 (Construction Method Statement) of 20/01897/OUT. <i>Pending Consideration</i>  b.) <b>25/02507/DAC</b> – Rectory Meadow, Bradwell, Essex, CM77 8EX Discharge of condition 6 (Arboricultural Method Statement) of 20/01897/OUT <i>Pending Consideration</i>  c.) <b>25/02486/DAC</b> – Park Farmhouse, Church Road, Bradwell, Essex, CM77 8EP Discharge of condition 4 (Method Statement) of 24/02067/LBC <i>Pending Consideration</i>		
25-6/160	Chair/Cllr. Kinder	<b>PLAYING FIELD</b> i. To <b>receive</b> monthly report and <b>consider</b> any necessary actions.	<b>DECISION/ INFORMATION</b>
25-6/161	Chair	<b>FOOTPATHS</b> To <b>receive</b> any updates or concerns relating to footpaths in the parish and <b>consider</b> any necessary actions.	<b>INFORMATION</b>


25-6/162	Cllr. Harding/ Chair	<b>VILLAGE INFRASTRUCTURE</b> i. To <b>receive</b> a report from Cllr. Harding. ii. To <b>receive</b> an update from the Clerk relating to the grant application for replacing the streetlights. iii. To <b>consider</b> the Potential Open Space Improvements (POSI) Update from Braintree District Council. Councillors to consider any new items to be added for inclusion within the <b>2026 POSI version</b> . <b>Deadline for submission: 30 January 2026</b>	<b>INFORMATION / DISCUSSION</b>
25-6/163	Cllr. Turner	<b>VILLAGE NOTICEBOARD</b> To <b>receive</b> an update from Cllr Turner regarding the replacement of the Notice Board and <b>consider</b> any necessary actions.	<b>DISCUSSION / DECISION</b>
25-6/164	Chair	<b>FUTURE MEETING DATES</b> i. To set meeting dates for the parish meeting in line with the parish council year (April–March) instead of the calendar year (January–December). ii. To consider meeting dates: <ul style="list-style-type: none"><li>• <b>Until March 2026</b> – to approve remaining meeting dates for the current cycle.</li><li>• <b>From April 2026 to March 2027</b> – to set meeting dates for the next parish council year, aligning with the council’s administrative year.</li></ul>	<b>DISCUSSION / DECISION</b>
25-6/165	Chair	<b>LOCAL GOVERNMENT REORGANISATION – PUBLIC CONSULTATION</b> To <b>consider</b> a parish council response to the Local Government Reorganisation. Comments due for return by 11 January 2026.	<b>DISCUSSION / DECISION</b>
25-6/166	Chair/Clerk	<b>RESERVES POLICY</b> At the November 2025 meeting, the Reserves Policy was approved however at the time discussions around specific ear marked reserves were left out. Councillors need to <b>consider</b> if they wish to adopt the Reserves Policy with the earmarked reserves as recorded and <b>reconsider</b> the target for reserves given the new draft budget data and information.	<b>DISCUSSION/ DECISION</b>
25-6/167	Chair/Clerk	<b>DRAFT BUDGET 2026/27</b> To <b>receive, discuss</b> and <b>consider</b> the 2 <sup>nd</sup> draft of 2025/26 budget in preparation for precept discussion in January.	<b>DISCUSSION/ DECISION</b>
25-6/168	<b>FINANCE</b> 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25-6/169	Chair	INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING To receive future Agenda items.	INFORMATION
25-6/170	Chair	NEXT PARISH COUNCIL MEETING i. The next <b>Parish Council Meeting</b> will be decided at the Meeting.	INFORMATION /ACTION
CLOSE MEETING			

**THIS NOTICE WAS ISSUED** on 1<sup>st</sup> December 2025, by Mrs Theresa Trotzer Wilson, Clerk & RFO Bradwell with Pattiswick Parish Council  
 Tel: 07934 214971 | e-mail: clerk@bradwellwithpattiswick-pc.gov.uk

**Parish Council Meetings April 2025 to March 2026:**

14 April	13 October
12 May – <a href="#">Annual Parish Meeting</a> , <a href="#">Annual Parish Council Meeting</a> , <a href="#">Parish Council Meeting</a>	10 November
09 June	08 December
14 July	January
August – No Meeting	February
08 September	March


*Background Paper included*