

Bradwell with Pattiswick Parish Council

Clerk to the Council – Mrs. Theresa Trotzer Wilson

Bradwell Village Hall, Church Road, Bradwell

Braintree, Essex, CM77 8EP

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7th January 2026

Dear Councillor

I hereby give notice that you are summoned to attend the Employment Committee meeting of the Bradwell with Pattiswick Parish Council.

This will take place on **Monday 12 January 2026 in the Village Hall, Church Road, Bradwell at 6:45pm** for the purpose of transacting the business shown on the Agenda.

The 1960 Public Bodies (Admission to Meetings) Act will exclude the press and public due to the confidential nature of the business to be transacted.

Yours Sincerely,

Theresa Trotzer Wilson

Mrs Theresa Trotzer Wilson
Clerk & RFO to Bradwell with Pattiswick Parish Council

AGENDA

For the Employment Committee meeting of the Bradwell with Pattiswick Parish Council on Monday 12 January 2026 in Bradwell Village Hall, Church Road, Bradwell at 6:45pm.

ITEM	PRESENTER	SUBJECT	STATUS
25-6/EC/1	Chair	WELCOME AND APOLOGIES To receive any apologies for absence.	INFORMATION
25-6/EC/2	All Members	DECLARATION OF INTERESTS To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda.	INFORMATION
25-6/EC/3	Chair	APPRAISAL SUB-COMMITTEE <ul style="list-style-type: none"> i. To establish an Appraisal Sub-Committee and appoint its members. ii. To agree the Terms of Reference below for the Appraisal Sub-Committee: <ul style="list-style-type: none"> • To conduct the Clerk's annual appraisal on behalf of the Employment Committee; • Membership to comprise Cllrs...; • Quorum to be three; • The Sub-Committee shall have delegated authority to agree the appraisal outcome and objectives; • All business shall be treated as confidential under Schedule 12A of the Local Government Act 1972; • The Sub-Committee shall report completion of the appraisal to the Employment Committee or Full Council. 	DECISION
25-6/EC/4	Chair	EXCLUSION OF PUBLIC AND PRESS To resolve that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972	DECISION
25-6/EC/5	ALL	CLERK'S APPRAISAL To delegate the Clerk's annual appraisal to the Appraisal Sub-Committee.	DISCUSSION/ DECISION
25-6/EC/6	Chair	NEXT EMPLOYMENT COMMITTEE MEETING <ul style="list-style-type: none"> i. To consider a date for the next Employment Committee Meeting. 	INFORMATION / ACTION

Close Meeting

THIS NOTICE WAS ISSUED on 7th January 2026, by Mrs Theresa Trotzer Wilson, Clerk & RFO Bradwell with Pattiswick Parish Council

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