

Bradwell with Pattiswick Parish Council

Clerk to the Council – Mrs. Theresa Trotzer Wilson

Bradwell Village Hall, Church Road, Bradwell

Braintree, Essex, CM77 8EP

Tel: 07934 214971 | Email: clerk@bradwellwithpattiswick-pc.gov.uk

7th January 2026

Dear Councillor,

I hereby give notice that you are summoned to attend the Parish Council meeting of the Bradwell & Pattiswick Parish Council.

This will take place on **Monday 12th January 2026, in the Village Hall, Church Road, Bradwell at 7.30pm** for the purpose of transacting the business shown on the agenda.

The public and press are welcome to be present.

Yours Sincerely,

Theresa Trotzer Wilson

Mrs Theresa Trotzer Wilson
Clerk & RFO to Bradwell with Pattiswick Parish Council

Distribution: Members of Bradwell with Pattiswick Parish Council as follows:

Councillors G Lockley, A Deighton, T Dunn, A Harding, C Evans, L Kinder, and M Turner.

Braintree District Councillors T Walsh and D Abram

Essex County Councillor R Playle

AGENDA

**For the Parish Council meeting of the Bradwell with Pattiswick Parish Council on Monday 12th January 2026, in
Bradwell Village Hall, Church Road, Bradwell at 7.30pm**

ITEM	PRESENTER	SUBJECT	STATUS
25-6/171	Chair	WELCOME AND APOLOGIES To receive and accept any apologies for absence.	INFORMATION
25-6/172	All Members	DECLARATION OF INTERESTS To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda.	INFORMATION
25-6/173	Chair	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST	INFORMATION
25-6/174	County & District Councillors	COUNTY AND DISTRICT COUNCILLORS i. To receive a report from Witham Northern's County Councillor Ross Playle ii. To receive reports from District Councillors, Tom Walsh & Dennis Abram	INFORMATION
25-6/175	Chair	MINUTES OF THE MEETING HELD ON 08 DECEMBER 2025 To receive and confirm the minutes of the Parish Council meeting held on 08 December 2025. Minutes to be signed by the Chair.	DECISION / RESOLUTION / ACTION
25-6/176	Clerk	CLERKS REPORT AND CORRESPONDENCE To receive the Clerk's report and actions carried out between meetings.	INFORMATION
26-6/177	All Members	REPORTS FROM COMMITTEES AND COUNCILLORS To receive any updates or reports from Committees or from individual Councillors.	INFORMATION
25-6/178	PLANNING MATTERS Members to consider any new applications received below or between the date of the agenda and meeting. New Applications: a. ESS/39/23/BTE/LA5 - Details pursuant to 6-month review of Traffic Routing Management Scheme (ESS/39/23/BTE/LA1) associated with ESS/39/23/BTE the extant permission for the Rivenhall Integrated Waste Management Facility as at December 2025. Consultation Deadline: 13/01/2026		
	Applications determined: a. 25/02486/DAC – Park Farmhouse, Church Road, Bradwell Essex CM77 8EP Discharge of condition 4 (Method Statement) of 24/02067/LBC APPLICATION PERMITTED b. 25/02443/ELD – Hunters Gate, Hollies Road, Bradwell Essex CM77 8DZ Application for Certificate of Lawfulness for an existing use/development. Use of Buildings 1 and 2 for vehicle, caravan, and trailer restoration, including mechanical engineering, bodywork repairs, welding, panel beating, and paint spraying. The storage of vehicles, a lorry, trailers, and caravans within the yard. Bodywork and mechanical repairs to trailers, lorries, caravans, and cars with the yard. The erection of building 2. APPLICATION PERMITTED		
	For Information: None		
25-6/179	Chair/Cllr. Kinder	PLAYING FIELD i. To receive monthly report and consider any necessary actions.	DECISION/ INFORMATION
25-6/180	Chair	FOOTPATHS To receive any updates or concerns relating to footpaths in the parish and consider any necessary actions.	INFORMATION

25-6/181	Cllr. Harding/ Chair	VILLAGE INFRASTRUCTURE i. To receive a report from Cllr. Harding. ii. Councillors to consider any new items to be added for inclusion within the 2026 POSI version. Deadline for submission: 30 January 2026	INFORMATION / DISCUSSION																																								
25-6/182	Cllr. Turner	VILLAGE NOTICEBOARD To receive an update from Cllr Turner regarding the replacement of the Notice Board and consider any necessary actions.	DISCUSSION / DECISION																																								
25-6/183	Chair	EMPLOYMENT COMMITTEE MEMBERSHIP REVIEW To consider adding Cllr. Dunn to the Employment Committee.	DISCUSSION/ DECISION																																								
25-6/184	Chair/Clerk	BUDGET 2026/27 and PRECEPT i. To approve the 2026/27 budget. ii. To set the precept for 2026/27 and note the Band D figure. iii. Clerk and Chair to sign Precept Request form.	DISCUSSION/ DECISION																																								
25-6/185	FINANCE 	i. To receive and approve financial statements to 31 December 2025 and for two councillors to sign. a. Bank Reconciliation to 31 December 2025 b. Budget v Actual c. Budget Report d. Payments over £100 e. Deposit Accounts f. VAT Return ii. To note the following payments/transfers were made in December: <table border="1"> <thead> <tr> <th>Payee</th> <th>Net</th> <th>VAT</th> <th>Gross</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Mrs. T Trotzer Wilson</td> <td>£682.76</td> <td>£1.00</td> <td>£683.76</td> <td>Staff Salary</td> </tr> <tr> <td>SSE</td> <td>£87.57</td> <td>£4.38</td> <td>£91.95</td> <td>Streetlight power for Oct 2025</td> </tr> <tr> <td>SSE</td> <td>£94.56</td> <td>£4.73</td> <td>£99.29</td> <td>Streetlight power for Nov 2025</td> </tr> </tbody> </table> iii. Authorisation of payments to: <table border="1"> <thead> <tr> <th>Payee</th> <th>Net</th> <th>VAT</th> <th>Gross</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Theresa Trotzer Wilson</td> <td>£746.11</td> <td>£1.00</td> <td>£747.11</td> <td>Staff Wages – Dec 9 to Jan 12</td> </tr> <tr> <td>SSE</td> <td>£tbc</td> <td>£tbc</td> <td>£tbc</td> <td>Streetlight power for Dec 2025</td> </tr> <tr> <td>TOTAL</td> <td>£746.11</td> <td>£1.00</td> <td>£747.11</td> <td></td> </tr> </tbody> </table> <p>Two councillors to sign schedule of payments sheet.</p>	Payee	Net	VAT	Gross	Description	Mrs. T Trotzer Wilson	£682.76	£1.00	£683.76	Staff Salary	SSE	£87.57	£4.38	£91.95	Streetlight power for Oct 2025	SSE	£94.56	£4.73	£99.29	Streetlight power for Nov 2025	Payee	Net	VAT	Gross	Description	Theresa Trotzer Wilson	£746.11	£1.00	£747.11	Staff Wages – Dec 9 to Jan 12	SSE	£tbc	£tbc	£tbc	Streetlight power for Dec 2025	TOTAL	£746.11	£1.00	£747.11		
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25-6/186	 Chair	GRASS CUTTING SPECIFICATION – RENEWAL AND PROCUREMENT i. To resolve that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 ii. To consider the grass cutting specification in advance of re-tendering (contract expiry 18 June 2026).	DISCUSSION/ DECISION																																								
25-6/187	Chair	INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING To receive future Agenda items.	INFORMATION																																								
25-6/188	Chair	NEXT PARISH COUNCIL MEETING i. The next Parish Council Meeting will be held on Monday 9th February 2026 in Bradwell Village Hall at 7:30pm .	INFORMATION /ACTION																																								
CLOSE MEETING																																											

THIS NOTICE WAS ISSUED on 7th January 2026, by Mrs Theresa Trotzer Wilson, Clerk & RFO Bradwell with Pattiswick Parish Council.

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Background Paper included

Parish Council Meetings April 2025 to March 2026:

14 April
12 May – Annual Parish Meeting, Annual Parish Council Meeting
09 June
14 July
August – No Meeting
08 September

13 October
10 November
08 December
12 January
9 February
9 March