

# Bradwell with Pattiswick Parish Council

Clerk to the Council – Mrs. Theresa Trotzer Wilson

Bradwell Village Hall, Church Road, Bradwell

Braintree, Essex, CM77 8EP

Tel: 07934 214971 | Email: [clerk@bradwellwithpattiswick-pc.gov.uk](mailto:clerk@bradwellwithpattiswick-pc.gov.uk)

7<sup>th</sup> January 2026

Dear Councillor,

I hereby give notice that you are summoned to attend the Parish Council meeting of the Bradwell & Pattiswick Parish Council.

This will take place on **Monday 12<sup>th</sup> January 2026, in the Village Hall, Church Road, Bradwell at 7.30pm** for the purpose of transacting the business shown on the agenda.

The public and press are welcome to be present.

Yours Sincerely,

*Theresa Trotzer Wilson*

Mrs Theresa Trotzer Wilson

Clerk & RFO to Bradwell with Pattiswick Parish Council

Distribution: Members of Bradwell with Pattiswick Parish Council as follows:

Councillors      G Lockley, A Deighton, T Dunn, A Harding, C Evans, L Kinder, and M Turner.

Braintree District Councillors      T Walsh and D Abram

Essex County Councillor      R Playle

## AGENDA

**For the Parish Council meeting of the Bradwell with Pattiswick Parish Council on Monday 12<sup>th</sup> January 2026, in  
Bradwell Village Hall, Church Road, Bradwell at 7.30pm**

ITEM	PRESENTER	SUBJECT	STATUS
25-6/171	Chair	<b>WELCOME AND APOLOGIES</b> To <b>receive</b> and <b>accept</b> any apologies for absence.	<b>INFORMATION</b>
25-6/172	All Members	<b>DECLARATION OF INTERESTS</b> To <b>receive</b> any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda.	<b>INFORMATION</b>
25-6/173	Chair	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</b>	<b>INFORMATION</b>
25-6/174	County & District Councillors	<b>COUNTY AND DISTRICT COUNCILLORS</b> i. To <b>receive</b> a report from Witham Northern's County Councillor Ross Playle ii. To <b>receive</b> reports from District Councillors, Tom Walsh & Dennis Abram	<b>INFORMATION</b>
25-6/175	Chair	<b>MINUTES OF THE MEETING HELD ON 08 DECEMBER 2025</b> To <b>receive</b> and <b>confirm</b> the minutes of the Parish Council meeting held on 08 December 2025. Minutes to be <b>signed</b> by the Chair.	<b>DECISION / RESOLUTION / ACTION</b>
25-6/176	Clerk	<b>CLERKS REPORT AND CORRESPONDENCE</b> To <b>receive</b> the Clerk's report and actions carried out between meetings.	<b>INFORMATION</b>
26-6/177	All Members	<b>REPORTS FROM COMMITTEES AND COUNCILLORS</b> To <b>receive</b> any updates or reports from Committees or from individual Councillors.	<b>INFORMATION</b>
25-6/178	<b>PLANNING MATTERS</b> <b>Members to consider any new applications received below or between the date of the agenda and meeting.</b>  <b>New Applications:</b> a. <b>ESS/39/23/BTE/LA5 -</b> Details pursuant to 6-month review of Traffic Routing Management Scheme (ESS/39/23/BTE/LA1) associated with ESS/39/23/BTE the extant permission for the Rivenhall Integrated Waste Management Facility as at December 2025. Consultation Deadline: 13/01/2026  <b>Applications determined:</b> a. <b>25/02486/DAC – Park Farmhouse, Church Road, Bradwell Essex CM77 8EP</b> Discharge of condition 4 (Method Statement) of 24/02067/LBC APPLICATION PERMITTED b. <b>25/02443/ELD – Hunters Gate, Hollies Road, Bradwell Essex CM77 8DZ</b> Application for Certificate of Lawfulness for an existing use/development. Use of Buildings 1 and 2 for vehicle, caravan, and trailer restoration, including mechanical engineering, bodywork repairs, welding, panel beating, and paint spraying. The storage of vehicles, a lorry, trailers, and caravans within the yard. Bodywork and mechanical repairs to trailers, lorries, caravans, and cars with the yard. The erection of building 2. APPLICATION PERMITTED  <b>For Information:</b> None		
25-6/179	Chair/Cllr. Kinder	<b>PLAYING FIELD</b> i. To <b>receive</b> monthly report and <b>consider</b> any necessary actions.	<b>DECISION/ INFORMATION</b>
25-6/180	Chair	<b>FOOTPATHS</b> To <b>receive</b> any updates or concerns relating to footpaths in the parish and <b>consider</b> any necessary actions.	<b>INFORMATION</b>

25-6/181	Cllr. Harding/ Chair	<b>VILLAGE INFRASTRUCTURE</b> i. To <b>receive</b> a report from Cllr. Harding. ii. Councillors to consider any new items to be added for inclusion within the <b>2026 POSI version. Deadline for submission: 30 January 2026</b>	<b>INFORMATION / DISCUSSION</b>																																								
25-6/182	Cllr. Turner	<b>VILLAGE NOTICEBOARD</b> To <b>receive</b> an update from Cllr Turner regarding the replacement of the Notice Board and <b>consider</b> any necessary actions.	<b>DISCUSSION / DECISION</b>																																								
25-6/183	Chair	<b>EMPLOYMENT COMMITTEE MEMBERSHIP REVIEW</b> To <b>consider</b> adding Cllr. Dunn to the Employment Committee.	<b>DISCUSSION/ DECISION</b>																																								
25-6/184	Chair/Clerk	<b>BUDGET 2026/27 and PRECEPT</b> i. To <b>approve</b> the 2026/27 budget. ii. To <b>set</b> the precept for 2026/27 and note the Band D figure. iii. Clerk and Chair to sign Precept Request form.	<b>DISCUSSION/ DECISION</b>																																								
25-6/185	<b>FINANCE</b> i. To <b>receive and approve</b> financial statements to 31 December 2025 and for two councillors to sign. a. Bank Reconciliation to 31 December 2025 b. Budget v Actual c. Budget Report d. Payments over £100 e. Deposit Accounts f. VAT Return ii. To <b>note</b> the following payments/transfers were made in December: <table><tr><td>Payee</td><td>Net</td><td>VAT</td><td>Gross</td><td>Description</td></tr><tr><td>Mrs. T Trotzer Wilson</td><td>£682.76</td><td>£1.00</td><td>£683.76</td><td>Staff Salary</td></tr><tr><td>SSE</td><td>£87.57</td><td>£4.38</td><td>£91.95</td><td>Streetlight power for Oct 2025</td></tr><tr><td>SSE</td><td>£94.56</td><td>£4.73</td><td>£99.29</td><td>Streetlight power for Nov 2025</td></tr></table> iii. Authorisation of payments to: <table><tr><td>Payee</td><td>Net</td><td>VAT</td><td>Gross</td><td>Description</td></tr><tr><td>Theresa Trotzer Wilson</td><td>£746.11</td><td>£1.00</td><td>£747.11</td><td>Staff Wages – Dec 9 to Jan 12</td></tr><tr><td>SSE</td><td>£tbc</td><td>£tbc</td><td>£tbc</td><td>Streetlight power for Dec 2025</td></tr><tr><td><b>TOTAL</b></td><td><b>£746.11</b></td><td><b>£1.00</b></td><td><b>£747.11</b></td><td></td></tr></table> Two councillors to sign schedule of payments sheet.			Payee	Net	VAT	Gross	Description	Mrs. T Trotzer Wilson	£682.76	£1.00	£683.76	Staff Salary	SSE	£87.57	£4.38	£91.95	Streetlight power for Oct 2025	SSE	£94.56	£4.73	£99.29	Streetlight power for Nov 2025	Payee	Net	VAT	Gross	Description	Theresa Trotzer Wilson	£746.11	£1.00	£747.11	Staff Wages – Dec 9 to Jan 12	SSE	£tbc	£tbc	£tbc	Streetlight power for Dec 2025	<b>TOTAL</b>	<b>£746.11</b>	<b>£1.00</b>	<b>£747.11</b>	
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25-6/186	Chair	<b>GRASS CUTTING SPECIFICATION – RENEWAL AND PROCUREMENT</b> i. To <b>resolve</b> that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 ii. To <b>consider</b> the grass cutting specification in advance of re-tendering (contract expiry 18 June 2026).	<b>DISCUSSION/ DECISION</b>																																								
25-6/187	Chair	<b>INFORMATION EXCHANGE &amp; AGENDA ITEMS FOR THE NEXT MEETING</b> To <b>receive</b> future Agenda items.	<b>INFORMATION</b>																																								
25-6/188	Chair	<b>NEXT PARISH COUNCIL MEETING</b> i. The next <b>Parish Council Meeting</b> will be held on <b>Monday 9<sup>th</sup> February 2026</b> in <b>Bradwell Village Hall</b> at <b>7:30pm</b> .	<b>INFORMATION /ACTION</b>																																								

CLOSE MEETING

**CLOSE MEETING**

**THIS NOTICE WAS ISSUED** on 7<sup>th</sup> January 2026, by Mrs Theresa Trotzer Wilson, Clerk & RFO Bradwell with Pattiswick Parish Council.

Tel: 07934 214971 | e-mail: clerk@bradwellwithpattiswick-pc.gov.uk



Background Paper included

**Parish Council Meetings April 2025 to March 2026:**

14 April  
12 May – Annual Parish Meeting, Annual Parish Council Meeting  
09 June  
14 July  
August – No Meeting  
08 September

13 October  
10 November  
08 December  
12 January  
**9 February**  
9 March