

## Bradwell with Pattiswick Parish Council

**Minutes of the Parish Council meeting held on Monday 13<sup>th</sup> April 2026 at 7:30pm in Bradwell Village Hall, Church Road, Bradwell.**

**Present:**

Chair: Cllr. Glenn Lockey  
 Vice Chair: Cllr. Adam Deighton  
 Cllr. Tony Dunn  
 Cllr. Athony Harding  
 Cllr. Michael Turner  
 Cllr. Lesley Kinder

**In attendance:**

Mrs. Theresa Trotzer Wilson, Clerk & RFO  
 Cllr. Nathan Robins, Braintree District Council Councillor  
 Two members of the public were in attendance.

**26-7/001 WELCOME AND APOLOGIES**

The Chair declared the meeting open and welcomed those present. Apologies for absence were received and accepted from Cllr Evans.

**26-7/002 DECLARATION OF INTERESTS**

Members of the Council are subject to the LGA Model Councillor Code of Conduct 2020 (The Revised Code), adopted at the Annual Parish Council Meeting on 13 May 2024. Appendix B requires Councillors to register and disclose pecuniary and non-pecuniary interests. Cllr. Kinder declared an interest in Agenda Item 26-7/008 for New Applications D.

**26-7/003 PUBLIC PARTICIPATION SESSION**

A resident made a comment on the Rectory Meadow development and variation of conditions. Further discussion to take place under the agenda item.

**26-7/004 COUNTY AND DISTRICT COUNCILLORS**

No report from County Councillor Ross Playle.

Report from District Councillor Nathan Robins:

The District Councillor reported that an objection has been submitted to the Local Plan, raising concerns regarding congestion and the adequacy of supporting infrastructure.

Members were advised that a Community Grant Fund of £1,500 is available for the current year to support local community projects. The fund is to be shared between Coggeshall, Pattiswick, Bradwell and Stisted.

It was noted that County Council elections are scheduled to take place on 7 May.

It was also reported on local government reorganisation, with Essex to be divided into five areas.

**26-7/005 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 09 MARCH 2026**

Councillors received and considered the minutes of the Ordinary Parish Council Meeting held on 09 March 2026 and resolved to approve them as a true record. The minutes were signed by the Chair.

**(Proposed by Cllr. Deighton – Seconded by Cllr. Lockey – Unanimous)**

**26-7/006 CLERKS REPORT**

The Clerk's report was received and an update provided on the following:

#### **Local Plan**

Marks Tey Parish Council has approached a number of parishes along the A120 to ask whether there is interest in submitting a joint response to Braintree District Council's Regulation 18 Local Plan consultation.

The focus of this joint submission would be on issues affecting the A120, particularly where these may be impacted or worsened by the Local Plan proposals. This would be in addition to each parish's individual response.

Marks Tey and Coggeshall have offered to help coordinate the response. Participating councils are invited to submit any relevant comments regarding the impact on the A120, which will then be incorporated into a draft document. This draft would be circulated for agreement before submission.

#### **Forges Crescent**

An email was received from a resident stating that road sweeper companies were using the water mains in Forges Crescent and asking if these trucks had a contract with the parish council. The resident enquired with the road sweepers and was told they were working for the incinerator plant. They have not been seen since, however, the clerk has asked that if any further tankers are seen filling up in the village to please take down the registration number as these tankers have site specific areas of where to fill up and none of these are located in Bradwell.

#### **Internal Audit**

The forms from the External Auditor, PKF Littlejohn have been received and mostly completed. The letter of engagement with BB Business Associates, the internal auditor, has been sent off and once the files are ready, will be sent over to the Internal auditor for review. Upon completion, this will come back to the parish council for approval and then sent off to the External Auditors.

#### **RCCE**

On the 5<sup>th</sup> May at 8pm there is a presentation by Professor Jules Pretty concerning Climate Change at St. Bartholomew Church Hall in Wickham Bishops. There is also another event on the 6<sup>th</sup> May at Hatfield Peverel Village Hall from 9.30am for a 10am start until 1.30pm.

#### **Land South of Coggeshall Road**

The enforcement for non-compliance with conditions that was previously sent in, is still marked under enforcement case 26/00135/NCC3 as pending consideration. Further update to be received from Cllr. Dunn below.

### **26-7/007 REPORTS FROM COMMITTEES AND COUNCILLORS**

An update on Rectory Meadow was received from Cllr. Dunn. Once known who site manager is, important to contact them and raise the concerns that residents have. The piling rig will be brought to site via an articulate lorry. Questions and concerns were raised over how this will safely happen without damaging the roadside. Pedestrian safety was also discussed as if pedestrians are encouraged to walk on the footpath rather than in the road, the footpath will have to be clear of cars, however with cars fully parked in the road, there is no further room on the road for any vehicles to pass. Questions were raised about how services will reach the site and the unrealistic timeline proposed of starting in March 2026 and finishing in March 2027.

### **26-7/008 PLANNING MATTERS**

#### **New Applications:**

#### **a. ESS/31/25/BTE**

Continuation of development permitted by ESS/12/20/BTE without compliance with conditions 2, 12, 17, 32, 33, 39, 47, 53, 60 and 62 to allow changes to: the internal haul road; contractors' compound; water and silt management; areas of biodiversity; and restoration and aftercare schemes.

ESS/12/20/BTE was planning permission for "Extraction of 6.5 million tonnes of sand and gravel (from Site A7 as identified in the Essex Minerals Local Plan 2014) including the retention of the existing access onto the A120, the processing plant (including sand and gravel washing plant), office and weighbridge, ready mix concrete plant, bagging unit, DSM plant, water and silt management systems. In addition, extension of the internal haul road into Site A7 and access for private and support

vehicles to the Site A7 contractors' compound via Woodhouse Lane and Cuthedge Lane. Restoration of Site A7 to agriculture and biodiversity (species rich grassland and wetland).  
*Additional Information Received – Additional Comments due by 18 April 2026*

- b. **ESS/28/25/BTE**  
Erection of low carbon greenhouses, alterations to the existing Rivenhall hangar to support a vertical farm, associated solar renewable energy generation and supporting enabling and infrastructure works.  
*Additional Information Received – Additional Comments due by 18 April 2026*
- c. **26/00677/HH – Levak, Bridge Hall Road, Bradwell**  
Proposed single storey side extension  
No Comments
- d. **26/00622/TPO – 1 Rectory Meadow Bradwell Essex CM77 8EX**  
Application to carry out works to trees protected by Tree Preservation Order 19/2009 -T1 Oak tree-  
Reduce by 2-3 metres  
No Comments

**Applications determined:**

- a. **ESS/39/23/BTE/NMA20**  
Non-Material Amendment to the Description of Development of planning permission ESS/39/23/BTE to remove reference to materials processed within the IWMF, together with the re-wording of Condition 29 to include reference to materials processed within the IWMF. ESS/39/23/BTE is an amended planning permission for the Rivenhall Integrated Waste Management Facility (IWMF).  
**APPROVED**

**For Information:**

- a. Appeal Notice  
Land at 30-38 Old Road, Bradwell Essex. There is an appeal against the time given to comply with the notice is too short. The appeal has been made to the Secretary of State against the enforcement notice issued by Braintree Council on the 27<sup>th</sup> January 2026.
- b. **25/02507/DAC** - Rectory Farm Rectory Meadow Bradwell Essex CM77 8EX  
Discharge of condition 6 (Arboricultural Method Statement) of 20/01897/OUT  
**APPROVED**
- c. **26/00344/DAC** - Land At Highfield Stile Barn Highfield Stile Road Braintree Essex  
Discharge of condition 4 (Written Scheme of Investigation) of 23/01940/FUL.  
**APPROVED**

- 26-7/009 RURAL COMMUNITY COUNCIL OF ESSEX (RCCE) MEMBERSHIP**  
It was **resolved** to approve the annual subscription from 1 April 2026 to 31 March 2027 to the RCCE for £53.00 plus 20% VAT = £63.60.  
**(Proposed by Cllr. Lockey – Seconded by Cllr. Dunn – Unanimous)**
- 26-7/010 BRAINTREE DISTRICT COUNCIL LOCAL PLAN – REGULATION 18 CONSULTATION**  
Councillors decided to not comment on the local plan but to submit a joint statement with Coggeshall Parish Council, Marks Tey Parish Council and other parishes along the A120.
- 26-7/011 VILLAGE NOTICEBOARD**  
An update from Cllr Turner regarding the replacement of the Notice Board was received. Unfortunately, there are still two other noticeboards ahead of Bradwell's noticeboard. The clerk commented that the noticeboard is no longer seizing up due to the warmer weather having dried the wood. The glass had been cleaned of algae that had accumulated over the winter.
- 26-7/012 PLAYING FIELD**

The monthly verbal report for the play equipment was received and no necessary actions reported.

**26-7/013 FIXED ASSET REGISTER REVIEW**

The Fixed Asset Register up to 31 March 2026 was reviewed and **approved**.

**26-7/014 INTERNAL FINANCIAL CONTROL REPORT**

The internal financial control report was **approved** and **signed** by the Responsible Financial Officer and Chair.

**26-7/015 RISK MANAGEMENT POLICY AND RISK REGISTER REVIEW**

The Risk Management Policy and Risk Register was **reviewed** and **approved**.

**(Proposed by Cllr. Lockey – Seconded by Cllr. Deighton – Unanimous)**

**26-7/016 FINANCE**

i. The financial statements to 31 March 2026 were **approved** and signed by two councillors.

a. Bank Reconciliation to 31 March 2026      b. Year End Budget Monitoring Report

**(Proposed by Cllr. Lockey – Seconded by Cllr. Turner – Unanimous)**

ii. Councillors discussed the allocation of year-end surplus to reserves and **resolved** to move the £2136 into the general reserve.

**(Proposed by Cllr. Lockey – Seconded by Cllr. Kinder – Unanimous)**

**ACTION: CLERK**

iii. The following payments/transfers made in March were **noted**:

Payee	Gross	Description
Mr. Tony Dunn	£38.56	Flower seeds reimbursed
Mrs. Trotzer Wilson	£705.05	Staff Wages
SSE Energy	£86.77	Streetlight power
EH Countryside	£843.00	Pressure washer and labour for play equipment clean
WhiteBarn IT Services	£213.84	Microsoft 365 annual subscription and moving onedrive files.
<b>TOTAL</b>	<b>£1887.22</b>	

iv. The income received in the month of March was **noted**:

Income source	Amount(£)	Description
Essex County Council	£843.00	Locality Grant for pressure washer
HMRC	£1,793.46	VAT Return from 11/03/2025-09/03/2026
<b>TOTAL</b>	<b>£2,636.46</b>	

v. It was **resolved** to authorise payments to:

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	£701.65	£1.00	£702.65	Staff Wages – Mar 10 to April 13
SSE	£84.38	£4.02	£80.36	Streetlight power for March 2026
<b>TOTAL</b>	<b>£786.03</b>	<b>£5.02</b>	<b>£783.01</b>	

Two councillors signed the schedule of payments sheet.

**26-7/017 INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING**

Liaison Meeting held – Environmental Agency determined that no odour from incinerator

**26-7/018 NEXT PARISH COUNCIL MEETING**

Councillors discussed and considered the arrangements for the next Annual Parish Meeting on the 11<sup>th</sup> May 2026 and **resolved** to invite the police, the dementia club, neighbourhood watch, fire brigade, and village hall. Start at 7pm annual parish council meeting afterwards.

**ACTION: CLERK**

The meeting closed at 20:34