

## Bradwell with Pattiswick Parish Council

**Minutes of the Parish Council meeting held on Monday 8 December 2025 at 7:30pm in Bradwell Village Hall, Church Road, Bradwell.**

**Present:**

Chair: Cllr. Glenn Lockey

Vice Chair: Cllr. Adam Deighton

Cllr. Craig Evans

Cllr. Tony Dunn

Cllr. Athony Harding

**In attendance:**

Mrs. Theresa Trotzer Wilson, Clerk & RFO

Cllr. Ross Playle, County Councillor for Essex

2 members of the public were in attendance.

**25-6/153 WELCOME AND APOLOGIES**

The Chair declared the meeting open at 7:30pm and welcomed those present.

Apologies for absence were received and accepted District Cllrs. Walsh and Abram, and Cllr. Kinder.

**25-6/154 DECLARATION OF INTERESTS**

Members of the Council are subject to the LGA Model Councillor Code of Conduct 2020 (The Revised Code), adopted at the Annual Parish Council Meeting on 13 May 2024. Appendix B requires Councillors to register and disclose pecuniary and non-pecuniary interests. There were no declarations of interest.

**25-6/155 PUBLIC PARTICIPATION SESSION**

A member of the public stated that although the deadline for the initial appeal for a planning application at Church Farm, Pattiswick had passed, there is a second appeal that the council can respond to. The council will discuss this further under the planning agenda item. The member of the public will send across the appeal reference number.

Another member of the public noted that the footpath in Forges Crescent was fixed by East Light and complimented that the replaced streetlights. A comment was made on the large manhole on the A120. Cllr. Harding will report to National Highways

**25-6/156 COUNTY AND DISTRICT COUNCILLORS**

County Cllr Playle:

The Government has postponed the election for the Mayor of Greater Essex from May 2026 to May 2028 to allow Local Government Reorganisation to be completed first. A public consultation is now open regarding preferred options for Local Government Reorganisation. Elections scheduled for next May are still expected to proceed, although some uncertainty remains. The Government can currently postpone elections by up to 12 months (to May 2027), and any further delay will require a Government decision. Work on the Council Budget is underway. The Police, Fire and Crime Commissioner (PFCC) is undertaking a budget consultation. Highways Panels are being wound down and are not accepting new schemes; existing schemes are to be completed before the end of the County Council term. It is hoped that, in the next financial year, provisions will be made for councillor-supported minor schemes, such as additional signage. An INDAVER site liaison meeting is scheduled for Thursday. The Locality Fund remains available, with grants ranging from £500 to £1,500.

The District Councillors were not present due to meeting conflict, however, provided a report ahead of time on the following:

1. Local Plan - Braintree District Council needs to find an additional 900 houses across the district plus a 10% buffer for the period to 2041 to meet its overall target of some 18,000 new houses. The Council may need to review some existing allocations. There will be public consultation on the allocations now due to start from February 2026.
2. Essex Minerals Plan - the County Council is due to announce its preferred sites early in the summer of 2026 as part of a public consultation.
3. Rivenhall - a planning application for large scale greenhouses to grow tomatoes is expected to be submitted this month.
4. Local Government Reform - BDC has suggested to the government that it forms a new Unitary Council with Colchester, Tendring and Uttlesford. County Council elections may take place in May 2026. Elections to the new 'Shadow' Unitary are due in May 2027 with the new Unitary Councils formally starting on the 1 April 2028. It has just been announced that the elections for a new Mayor of Greater Essex are to be postponed until 2028.
5. Councillor Community Grants - we welcome applications from established groups for small grants (circa £300). Please submit applications to Dennis or Tom ideally by the end of December.

*County Cllr. Playle left – 19:45*

#### **25-6/157 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 NOVEMBER 2025**

Councillors received and considered the minutes of the Ordinary Parish Council Meeting held on 10 November 2025 and resolved to approve them as a true record.

The minutes were signed by the Chair.

**(Proposed by Cllr. Lockey – Seconded by Cllr. Deighton – Unanimous)**

#### **25-6/158 CLERKS REPORT**

The Clerk's report was received and an update provided on the following:

**Links Solar Farm:** The Community Benefit Deed payment has been received from Links Solar Farm.

**Great Bardfield Neighbourhood Plan Consultation:** Plan has been submitted to Braintree District Council and is now under Regulation 16 seeking comments and views. Consultation is open until 5pm on 26<sup>th</sup> January 2026.

**IWMF Open Days:** Open days are on Tuesday 17<sup>th</sup> December from 3pm to 7pm, 6<sup>th</sup> January from 3pm to 7pm and 10<sup>th</sup> January from 10am to 2pm.

**Environment Agency Briefing Update:** The Environment Agency have now updated their webpage with additional information. The update confirms the issue of permit variation V003, including the variation notice and decision. The position regarding the issues EA have had reported during the commissioning phase and an update on the root cause review into the emission exceedances in August 2025.

Compliance work undertaken at the facility since the last update. The update can be accessed using the following link; <https://consult.environment-agency.gov.uk/east-anglia-c-e/rivenhall-integrated-waste-management-facility>.

**Footpath on Forges Crescent:** A member raised a concern about the footpath on Forges Crescent at the last meeting. This was raised to East light who confirmed they have sent out someone to inspect and report back.

#### **25-6/159 PLANNING MATTERS**

No new applications were received between the date of the agenda and meeting.

##### **New Applications:**

- a.) **APP/Z1510/W/25/3374038** – Church Farm, Pattiswick  
Councillors discussed the Church Farm, Pattiswick planning application and agreed to submit the councils response, previously shared via email, to the appropriate appeal reference number in support of the application.

**(Proposed by Cllr. Lockey – Seconded by Cllr. Deighton – Unanimous)**

**Applications determined:**

None

**For Information:**

- a.) **25/02629/DAC** – Rectory Meadow, Bradwell, Essex, CM77 8EX  
Discharge of condition 3 (Construction Method Statement) of 20/01897/OUT.  
*Pending Consideration*
- b.) **25/02507/DAC** – Rectory Meadow, Bradwell, Essex, CM77 8EX  
Discharge of condition 6 (Arboricultural Method Statement) of 20/01897/OUT  
*Pending Consideration*
- c.) **25/02486/DAC** – Park Farmhouse, Church Road, Bradwell, Essex, CM77 8EP  
Discharge of condition 4 (Method Statement) of 24/02067/LBC  
*Pending Consideration*

**25-6/160 PLAYING FIELD**

- i. The clerk informed councillors she had been to the playing fields and had a look around to see what improvements could be made. The S106 funds that are currently held from the development at Hanwick Farm amounts to £6,112.39 index linked and stipulates that the money must be spent on the playing fields play area. The developer must pay this money to the Council prior to the occupation of the fifth dwelling. The improvements must be within the Councils Potential Open Spaces Improvements document. A suggestion was to get the equipment professionally cleaned and power washed as it is currently covered in algae. Another suggestion was to add a fence around the play area. EH Countryside has stated that pruning of the fruit trees at the orchard was not needed. Cllr. Dunn suggested purchasing some pheromone traps for the fruit trees.

**25-6/161 FOOTPATHS**

No reports received.

**25-6/162 VILLAGE INFRASTRUCTURE**

- i. A report from Cllr. Harding was received. The new traffic lights have been put up but one green light is out and another bulb has not yet been replaced. Cllr. Harding will report the dropped manhole to Highways.

**ACTION: Cllr. Harding**

- ii. An update from the Clerk was received in relation to replacing the streetlights. The contractor has completed the works for replacing the streetlights to LEDs. One streetlight on the bend where The Street joins Church Rd, has no power and this has been reported to UKPN.

- iii. Councillors considered adding new items to the 2026 Public Open Spaces Improvement (POSI) from Braintree District Council. It was resolved to add the following:

- a. Fence around the play area
- b. Power wash play area
- c. Replace/Extending the Play Equipment
- d. Replacing the bus stop on the A120
- e. Upkeep of Grade 1 Listed Church
- f. Raised flower beds

**ACTION: Clerk****25-6/163 VILLAGE NOTICEBOARD**

Cllr. Turner was not present, so no update was received. Bring to next meeting.

**25-6/164 FUTURE MEETING DATES**

- i. It was **resolved** to set meeting dates for the parish meeting in line with the parish council year (April–March) instead of the calendar year (January–December).
- ii. It was **resolved** to approve the following meeting dates:
  - **Until March 2026** – January 12, February 9, March 9 (second Monday)

- **From April 2026 to March 2027** – April 13, May 11, June 8, July 13, *No August Meeting*, September 14, October 12, November 9, December 14, January 11, February 8, March 8

**(Proposed by Cllr. Lockey – Seconded by Cllr. Deighton – Unanimous)**

## 25-6/165 LOCAL GOVERNMENT REORGANISATION – PUBLIC CONSULTATION

The Council considered a response to the Local Government Reorganisation and decided to not provide a comment.

## 25-6/166 RESERVES POLICY

It was noted that the Reserves Policy had been approved at the November 2025 meeting, however discussions regarding specific earmarked reserves had been deferred. Councillors reviewed the earmarked reserves as recorded and **resolved** to adopt the Reserves Policy including these allocations, along with reassessing the reserves target in light of the draft budget information.

**(Proposed by Cllr. Lockey – Seconded by Cllr. Evans – Unanimous)**

## 25-6/167 DRAFT BUDGET 2026/27

Councillors received and considered the 2<sup>nd</sup> draft of the 2025/26 budget. The ready reckoner was received over the weekend at the tax base was updated accordingly.

- It was **resolved** to accept the draft budget for 2026/27.
- It was **resolved** to set the precept for 2026/27 to £18,420.
- The Band D figure for this precept is £78.21.

**(Proposed by Cllr. Lockey – Seconded by Cllr. Evans – Unanimous)**

## 25-6/168 FINANCE

- The financial statements to 30 November 2025 were received and signed.
  - Bank Reconciliation to 30 November 2025
  - Budget v Actual
  - Budget Report
  - Payments over £100
  - Deposit Accounts
  - VAT Return

- The following payments/transfers that were made in November were noted:

Payee	Net	VAT	Gross	Description
Mrs. T Trotzer Wilson	£723.82	£1.00	£724.82	Staff Salary
DAC Planning	£1,836.00	£367.20	£2,203.20	NP – Production of BCS
Cllr. Tony Dunn	£45.68	-	£45.68	Wildflower Seeds for wilding project
SSE	£138.61	£6.93	£145.54	Streetlight power for Aug & Sept '25
SLCC	£95.00	-	£95.00	SLCC membership fee

- The following payments were authorised and signed:

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	£682.76	£1.00	£683.76	Staff Wages – Nov 11 to Dec 8
SSE	£87.57	£4.38	£91.95	Streetlight power for Oct 2025
<b>TOTAL</b>	<b>£87.57</b>	<b>£5.38</b>	<b>£91.95</b>	

**(Proposed by Cllr. Lockey – Seconded by Cllr. Deighton – Unanimous)**

- Confirmation of Direct Debits:

Payee	Net	VAT	Gross	Description
HMRC	£34.04	-	£34.04	Employer NICs

## 25-6/169 INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING

Hedge cutting completed at Church – not billed until inside of hedge is completed

Young Farmers Chair require village hall for a meeting. Ask for a grant from PC. Clerk to email grant application form. Drainage concerns – Cllr. Harding to look into it.

## 25-6/170 NEXT PARISH COUNCIL MEETING

- The next **Parish Meeting** will be held on **Monday 12 January 2026** at 7.30pm in the Village Hall, Bradwell
- Items for inclusion in the agenda to be sent to the Clerk no later than 12 noon on Friday 2 January 2026.

**The meeting closed at 20:36**