

Bradwell with Pattiswick Parish Council

Minutes of the Parish Council meeting held on Monday 13th July 2026 at 7:30pm in Bradwell Village Hall, Church Road, Bradwell.

Present:

Cllr. Adam Deighton (*Vice Chair*)

Cllr. Tony Dunn

Cllr. Antony Harding

Cllr. Michael Turner

Cllr. Craig Evans

Cllr. Lesley Kinder

In attendance:

Mrs. Theresa Trotzer Wilson, Clerk & RFO

Cllr. Paul Thorogood, Essex County Councillor

3 members of the public were in attendance.

26-7/062 WELCOME AND APOLOGIES

The Vice-Chair, Cllr. Deighton declared the meeting open and welcomed those present. Apologies for absence were received and accepted from Cllr. Glenn Lockey and District Councillor, Nathan Robins.

26-7/063 DECLARATION OF INTERESTS

No Interests were declared.

26-7/064 PUBLIC PARTICIPATION SESSION

A resident raised concerns regarding an obstruction and blockade on Hollies Road. It was reported that cones and other barriers are currently blocking the road, creating safety hazards and causing concern for motorists turning into Hollies Road.

26-7/065 COUNTY AND DISTRICT COUNCILLORS

County Councillor Paul Thorogood provided the following report:

BRAINTREE DISTRICT COUNCIL UPDATES

- **Waste Collection:** One-month post-launch, the new service is performing well overall. Despite initial operational issues and missed collections, early data shows improved recycling and food waste usage. Ongoing adjustments (e.g., extra bins for larger families) are being monitored, with a further update expected this month.
- **Draft Local Plan:** The Sub-Committee reviewed Regulation 18 consultation responses in June. No housing allocation decisions were made. Further assessments regarding transport, infrastructure, viability, and sustainability are underway ahead of the September committee meeting.

ESSEX COUNTY COUNCIL UPDATES

- **Highways & 20mph Limits:** The new Reform UK administration has abolished the Highways Buddy system and Members' Highways Nomination Scheme. The Local Highways Panel is also under review. While the Councillor supports exploring a 20mph limit for Bradwell village in principle, the process for progressing new road safety schemes remains uncertain until the review concludes.
- **Rivenhall Waste Facility:** Complaints have decreased, and emissions remain within permit limits. The Environment Agency concluded its investigation into previous breaches, finding no significant impact on air quality, and has issued a formal warning to the operator. Residents should continue to report odour concerns. Coggeshall, Kelvedon and Feering sites are struggling with water pressure which has been confirmed by Anglian Water is due to the IWMF underestimating the usage of water needed to the site. ECC are looking into improving the infrastructure.

- **Minerals Local Plan:** Preferred mineral extraction sites are expected to be announced later this summer.
- **Local Government Reorganisation:** ECC has been granted permission to proceed with a Judicial Review against the Government's reorganisation proposals. It is not expected to delay the timeline but risks high legal costs if unsuccessful.
- **Climate Action Commission:** As part of budget savings, the administration has withdrawn ECC support for the Climate Action Commission and Net Zero programme. The Commission is currently looking at transitioning into an independent body to continue its sustainability and resilience work.

No District Councillors were present, and none provided a report.

26-7/066 MINUTES OF THE MEETING HELD ON 8 JUNE 2026

Councillors received and considered the minutes of the Annual Parish Council Meeting held on 8 June 2026 and resolved to approve them as a true record. The minutes were signed by the Chair.

(Proposed by Cllr. Deighton – Seconded by Cllr. Harding – Unanimous)

26-7/067 CLERKS REPORT AND CORRESPONDENCE

The Clerk provided a report on the following:

UK POWER NETWORKS/SSE – Following the transition of our streetlights, the Unmetered Supplies (UMS) inventory has been successfully updated, and a new certificate of unmetered supply has been issued. This certificate has been submitted to SSE Energy Solutions. Moving forward, our ongoing electricity bills will reflect these lower tariffs. Additionally, SSE should issue a credit to the Council to refund the overpayments accumulated since the work was completed in December.

RESIDENT CONCERNS & LAND MAINTENANCE – A resident contacted the Council regarding overgrown brambles and hedge growth at the A120 bus stop opposite the former Swan public house. The overgrowth was restricting space, making boarding and exiting the bus unsafe, and had caused minor cuts to the resident's legs. The Clerk has reported the issue to Essex Highways (Reference: 4049457) as they are responsible for this vegetation and will monitor their progress.

The same resident highlighted that severe potholes at the entrance of the car park make the track highly inaccessible, particularly for mobility scooter users accessing the allotment gardens and dementia allotment.

- **Lease Clarification:** Under Clause 7.1 (Common Items), the Landlord is explicitly responsible for the maintenance, repair, cleaning, and renewal of the Accessway. However, the lease also stipulates that the Tenant (the Parish Council) must pay a "fair proportion" of all costs incurred for these repairs upon demand.
- **Contact Ceres Property** (the landlord's managing agents) to ascertain what they consider to be a "fair proportion" for the Council's contribution. This will allow the Council to budget accordingly and explore potential funding streams to support the repair.

ACTION: CLERK

PROSPERITY FUND GRANT PLAQUE – The correct Prosperity Fund grant plaque has now been received and is ready to be permanently displayed.

HIGHWAYS & FOOTPATHS –

- **Playing Field Footpath:** The defect on the footpath located at the bottom of the playing fields was reported to Essex Highways. An inspection has since been carried out, and Highways have officially raised a job ticket for the repair.
- **A120 Eastbound Maintenance Works:** National Highways will be carrying out essential maintenance on the A120 Eastbound between the Stansted Junction and the Dunmow West Interchange.
 - **Scope of Works:** Resurfacing, refreshing road markings, replacing worn road studs (cat's eyes), and upgrading roadside technology.
 - **Schedule:** Over two nights on Saturday 25 July and Sunday 26 July 2026, between the hours of 9:00 PM and 5:00 AM.

NATIONAL GRID COMMUNITY FUND – National Grid is hosting two webinars to share information about their Community Fund. Each session will include a presentation followed by a Q&A session. Cllr Harding has

registered to attend one of these webinars on behalf of the Council. National Grid will also be holding local workshops and events in early autumn to gather community feedback, with details to be shared in due course.

26-7/068 REPORTS FROM COMMITTEES AND COUNCILLORS

Cllr. Turner provided an update from the recent IWMF Liaison Meeting regarding HGVs parking on the haul road in the early hours without access to welfare facilities. To mitigate this issue, a proposal was discussed to allow these vehicles to enter the site prior to 7:00 AM. This measure aims to allow drivers to use the gate facilities, thereby reducing disruption to local residents.

An email was received this morning from Claire Tomalin confirming that, following discussions with Indaver and the quarry operators, a three-month trial will commence on 3rd August 2026. Under this trial, vehicles will be permitted site entry at any time, with the expectation that this will eliminate HGVs parking on the A120 or the haul road.

It was noted that Cllr. Turner and Cllr. Deighton attended the Indaver opening event.

26-7/069 PLANNING MATTERS

New Applications:

None

Applications determined:

- i. **26/00810/VAR** – Rectory Farm, Rectory Meadow, Bradwell, Essex, CM77 8EX
Variation of Condition 4 (Investigation & risk management) & 5 (Remediation & Unexpected contamination) of approved application 20/01897/OUT granted 16.04.21 for: Outline application with all matters reserved, except access and scale, for demolition of existing commercial buildings and erection of 3 two-story dwellinghouses. Variation would allow Re-wording of conditions 4 and 5 of 20/01897/OUT to allow for site clearance and demolition prior to the submission of details pertaining to contamination and site remediation being submitted to the Local Planning Authority.
APPLICATION PERMITTED WITH S106
- ii. **26/00807/FUL** – Land South of Bridge Hall Barn, Hollies Road, Bradwell, Essex
Construction of 5 no. dwellings together with associated infrastructure and landscaping.
APPLICATION REFUSED
- iii. **26/00063/DAC** – Rectory Farm, Rectory Meadow, Bradwell, Essex, CM77 8EX
Discharge of condition 4(Investigation & Risk Management) & 5(Remediation) of 20/01789/OUT
PARTIALLY DISCHARGED

For Information:

- i. **26/01542/DAC** – Land Adjacent Handwick Farm, Hollies Road, Bradwell, Essex
Discharge condition 5 (Levels) & 22 (Construction Traffic Management Plan) of 24/01837/VAR
Pending Consideration

26-7/070 RECYCLING CENTRE – CCTV

The use of CCTV at the Recycling Centre given the increase in fly-tipping at the site was discussed. The Braintree District Council Street Scene Protection Officer stated that in order to install cameras they would require multiple and consistent reports to demonstrate that it is a repeated and ongoing issue.

26-7/071 FORGE CRESCENT PARKING

An update on the parking request at Forges Crescent was received. It was confirmed that the Clerk has got in touch with Eastlight who stated that a previous request from County Cllr. Ross Playle was received and brought to higher management. Higher management considered the request and declined as the business wishes to protect its green spaces.

26-7/072 CHURCHYARD GRAVE

An update regarding a collapsing brick tomb (the Sage family grave) at Holy Trinity Churchyard was received. Council are still waiting on the result from the Diocesan Faculty process. The churchyard is not closed, and the Parish Council only hold the responsibility of grass cutting at the church. Council to follow up next month.

ACTION: CLERK

26-7/073 TREE SAFETY AND RISK MANAGEMENT

- i. The Parish Council received and noted the Clerk's update regarding its statutory duties of care, noting direct tree safety liabilities for the Bradwell Playing Fields and the Common Land, and noting that trees within the Holy Trinity Churchyard boundary remain the responsibility of the church authorities.
- ii. It was **resolved** to approve the principle of establishing periodic inspection schedule for council-responsible land and for Cllr. Kinder to obtain a quote from a qualified arborist for an initial tree survey of the Walnut Tree in the Playing Field.
- iii. It was **resolved** to approve Cllr. Harding attending a Basic Tree Survey & Inspection Course with CouncilWise for £234.00 +VAT

(Proposed by Cllr. Deighton – Seconded by Cllr. Turner – Unanimous)

ACTION: CLERK

26-7/074 PLAYING FIELD

- i. The monthly verbal report for the play equipment was received and no necessary actions reported.
- ii. The RoSPA Report and its findings were considered. The minor repairs of tightening nuts and bolts were carried out after the last meeting.

26-7/075 FOOTPATHS

The Bridge on Footpath 34 is still defective. Clerk has reported it again.

26-7/076 20MPH SAFER STREETS INITIATIVE

Councillors discussed the 20mph for Safer Streets initiative for Bradwell. Cllr. Deighton is in discussion with Cllr. Thorogood to investigate this further.

26-7/077 NEIGHBOURHOOD WATCH REVIEW

Councillors discussed the Neighbourhood Watch and suggested asking for some signage to put around various entrances. Clerk to enquire for 6 signs.

ACTION: CLERK

26-7/078 FINANCE

- i. The financial statements to 30 June 2026 were received, approved and signed by two councillors.
 - a. Bank Reconciliation to 30 June 2026
 - b. Budget Monitoring Report

- ii. The following payments/transfers made in June were noted:

Payee	Gross	Description
Cressing Temple Community Shed	313.59	Noticeboard custom built
EH Countryside	350.00	Hedge Cutting at Church (October 2025)
EH Countryside	496.32	Grass Cutting - 2nd Cut
Essex Association of Local Councils	378.00	Councillor Training - Tony Dunn
Cloud Next	59.98	Home Hosting
Cloud Next	60.00	Domain.gov.uk
Mrs. Trotzer Wilson	870.69	Staff salary
SSE	61.75	Streetlight Power Supply - 01/05/2025 - 31/05/2026
Printerland	403.74	Canon MAXIFY GX6150 MegaTank
Unity Trust	7.00	Service Charge
RoSPA Play Safety*	128.40	Annual Play Safety Inspection & Report
TOTAL	£3129.47	

**The RoSPA invoice was ratified.*

- iii. The following income was noted:

Income Source	Amount	Description
Unity Trust	£110.58	Bank Interest

Ceres Property	£500.00	Playing Fields contribution
Blackwater Aggregates	£2200.00	Contribution for Holy Trinity Church & Playing Field

iv. The following payments were authorised:

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	735.22	1.00	736.22	Staff Wages
SSE	52.28	2.61	54.89	Streetlight power for June 2026
EH Countryside	496.32	0.00	496.32	Grass Cutting
EALC	125.00	50.00	150.00	Cllr Training – G. Lockey
HMRC	178.74	-	178.74	Employer NICs April – Jun 2026 D/D
TOTAL	£1587.56	£53.61	£1616.17	

(Proposed by Cllr. Evans – Seconded by Cllr. Kinder – Unanimous)

- v. It was **resolved** that, due to there being no council meeting in August, the Clerk be authorised to make any necessary payments falling due during the recess period, in consultation with the Council via email and signatories, and that all such payments be reported to and confirmed by the Council at the September meeting.

26-7/079 INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING

Accessway to Playing Fields – trimming hedge either side of carpark entrance to playing fields.

Churchyard Grave

Haul Road feedback

Trees - Trimming Fruit Trees and Inspection (Walnut Tree)

26-7/080 NEXT PARISH COUNCIL MEETING

The next Parish Council Meeting is due to be held on **Monday 14 September 2026 at 7.30pm in Bradwell Village Hall.**

The meeting closed at 20:57.