

Bradwell with Pattiswick Parish Council

Clerk to the Council – Mrs. Theresa Trotzer Wilson

Bradwell Village Hall, Church Road, Bradwell

Braintree, Essex, CM77 8EP

Tel: 07934 214971 | Email: clerk@bradwellwithpattiswick-pc.gov.uk

3rd June 2026

Dear Councillor,

I hereby give notice that you are summoned to attend the Parish Council meeting of the Bradwell & Pattiswick Parish Council.

This will take place on **Monday 8th June 2026, in the Village Hall, Church Road, Bradwell at 7.30pm** for the purpose of transacting the business shown on the agenda.

The public and press are welcome to be present.

Yours Sincerely,

Theresa Trotzer Wilson

Mrs Theresa Trotzer Wilson

Clerk & RFO to Bradwell with Pattiswick Parish Council

Distribution: Members of Bradwell with Pattiswick Parish Council as follows:



Councillors G Lockey, A Deighton, T Dunn, A Harding, C Evans, L Kinder, and M Turner.



District Councillor N Robins, D Abram

Essex County Councillor P Thorogood

AGENDA


For the Parish Council meeting of the Bradwell with Pattiswick Parish Council on Monday 8th June 2026, in
Bradwell Village Hall, Church Road, Bradwell at 7.30pm

ITEM	SUBJECT
26-7/042	WELCOME AND APOLOGIES To receive and accept any apologies for absence.
26-7/043	DECLARATION OF INTERESTS To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda.
26-7/044	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST
26-7/045	COUNTY AND DISTRICT COUNCILLORS i. To receive a report from County Councillor Paul Thorogood. ii. To receive a report from District Councillors Dennis Abram and Nathan Robins.
26-7/046	 MINUTES OF THE MEETING HELD ON 11 MAY 2026 To receive and confirm the minutes of the Parish Council meeting held on 11 th May 2026. Minutes to be signed by the Chair.
26-7/047	CLERKS REPORT AND CORRESPONDENCE To receive the Clerk's report and actions carried out between meetings.
26-7/048	REPORTS FROM COMMITTEES AND COUNCILLORS To receive any updates or reports from Committees or from individual Councillors.
26-7/049	PLANNING MATTERS Members to consider any new applications received below or between the date of the agenda and meeting. New Applications: Applications determined: a. ESS/12/20/BTE/53/01 Details pursuant to condition 53 (Agricultural aftercare for 2025 to 2026 for Phase 1) of ESS/106/22/BTE. ESS/12/20/BTE is the extant permission for sand and gravel extraction in MLP site A7. Location: Bradwell Quarry, Church Road, Bradwell, CM77 8EP Decision: Partial discharge of Condition 53. Additional aftercare submissions will be required until all areas of Stie A7 have completed aftercare to enable full discharge. For Information:
26-7/050	RECYCLING CENTRE – CCTV To discuss and consider the use of CCTV at the Recycling Centre given the increase in fly-tipping at the site.
26-7/051	PRINTER To approve a one-off expenditure of up to £450 for the purchase of a Canon MAXIFY GX6150 printer to replace the current inefficient office printer, with funds to be allocated from the electronic equipment ear marked reserve of £800.
26-7/052	VILLAGE NOTICEBOARD To receive an update from Cllr Turner regarding the replacement of the Notice Board and consider any necessary actions.
26-7/053	 PLAYING FIELD i. To receive monthly report and consider any necessary actions. ii. To consider enrolment for the Playing Field Officer on the Essex Association of Local Councils (EALC) Routine Playground Inspection Course. Available date is 8 July from 09:30 - 17:30 at £150.00. iii. To consider the RoSPA report and findings and any necessary actions.

26-7/054 	FOOTPATHS To receive any reports or concerns with local footpaths and consider any necessary action.																																																																																			
26-7/055	20MPH SAFER STREETS INITIATIVE To discuss and consider any action related to the 20mph for Safer Streets initiative that was attended by Cllr. Harding.																																																																																			
26-7/056	SALT BAG PARTNERSHIP 2026-27 To discuss and consider if the council wish to participate and require salt, or participate but have enough salt left over due to the mild winter, or won't be taking part. Closing date is 21 st July 2026.																																																																																			
26-7/057	MEMORIAL TREE AND PLAQUE ON COMMON LAND To consider and approve a request to plant a Hazel (<i>Corylus avellana</i>) plant and install a small memorial plaque on the Common Land in memory of Hazel Kettlewell, the late leader of the local walking group.																																																																																			
26-7/058	INTERNAL AUDITOR To confirm appointment of Shelley Boydell from B B Business Associates as the Internal Auditor for 2026-27.																																																																																			
26-7/059 	FINANCE i. To receive and approve financial statements to 31 May 2026 and for two councillors to sign. a. Bank Reconciliation to 31 May 2026 b. Budget Monitoring Report ii. To note the following payments/transfers were made in May: <table border="1" data-bbox="284 790 1465 1167"> <thead> <tr> <th>Payee</th> <th>Gross</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Rural Community Council of Essex</td> <td>63.60</td> <td>RCCE Membership 26-27</td> </tr> <tr> <td>EH Countryside</td> <td>496.32</td> <td>Grass Cutting</td> </tr> <tr> <td>BB Business Associates</td> <td>220</td> <td>Internal Audit</td> </tr> <tr> <td>Essex Association of Local Councils</td> <td>205.45</td> <td>EALC Membership 26-27</td> </tr> <tr> <td>Mrs. Trotzer Wilson</td> <td>714.45</td> <td>Staff Wages</td> </tr> <tr> <td>Clear Councils</td> <td>431.78</td> <td>Council Insurance</td> </tr> <tr> <td>Michael Turner</td> <td>66.00</td> <td>Glass for Noticeboard</td> </tr> <tr> <td>SSE Energy</td> <td>70.13</td> <td>Streetlight Electricity</td> </tr> <tr> <td>Unity Trust</td> <td>7.00</td> <td>Service Charge</td> </tr> <tr> <td>TOTAL</td> <td>£2274.73</td> <td></td> </tr> </tbody> </table> iii. No income received in the month of May. iv. Authorisation of payments to: <table border="1" data-bbox="272 1294 1455 1700"> <thead> <tr> <th>Payee</th> <th>Net</th> <th>VAT</th> <th>Gross</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Theresa Trotzer Wilson</td> <td>869.69</td> <td>1.00</td> <td>870.69</td> <td>Staff Wages</td> </tr> <tr> <td>SSE *</td> <td></td> <td></td> <td></td> <td>Streetlight power for May 2026</td> </tr> <tr> <td>EH Countryside</td> <td>350.00</td> <td>0.00</td> <td>350.00</td> <td>Hedge Cutting Church (October 2025)</td> </tr> <tr> <td>Cressing Temple Community Shed (CTCS)</td> <td>313.59</td> <td>0.00</td> <td>313.59</td> <td>Noticeboard and Cork Board</td> </tr> <tr> <td>EH Countryside</td> <td>496.32</td> <td>0.00</td> <td>496.32</td> <td>Grass Cutting</td> </tr> <tr> <td>EALC</td> <td>315.00</td> <td>63.00</td> <td>378.00</td> <td>Cllr Training – Tony Dunn</td> </tr> <tr> <td>Cloud Next</td> <td>49.99</td> <td>9.99</td> <td>59.98</td> <td>Home Hosting</td> </tr> <tr> <td>Cloud Next</td> <td>50.00</td> <td>10.00</td> <td>60.00</td> <td>Domain .gov.uk</td> </tr> <tr> <td>TOTAL</td> <td>£</td> <td>£</td> <td>£</td> <td></td> </tr> </tbody> </table> <i>*Invoice not received until week of meeting</i> Two councillors to sign schedule of payments sheet.	Payee	Gross	Description	Rural Community Council of Essex	63.60	RCCE Membership 26-27	EH Countryside	496.32	Grass Cutting	BB Business Associates	220	Internal Audit	Essex Association of Local Councils	205.45	EALC Membership 26-27	Mrs. Trotzer Wilson	714.45	Staff Wages	Clear Councils	431.78	Council Insurance	Michael Turner	66.00	Glass for Noticeboard	SSE Energy	70.13	Streetlight Electricity	Unity Trust	7.00	Service Charge	TOTAL	£2274.73		Payee	Net	VAT	Gross	Description	Theresa Trotzer Wilson	869.69	1.00	870.69	Staff Wages	SSE *				Streetlight power for May 2026	EH Countryside	350.00	0.00	350.00	Hedge Cutting Church (October 2025)	Cressing Temple Community Shed (CTCS)	313.59	0.00	313.59	Noticeboard and Cork Board	EH Countryside	496.32	0.00	496.32	Grass Cutting	EALC	315.00	63.00	378.00	Cllr Training – Tony Dunn	Cloud Next	49.99	9.99	59.98	Home Hosting	Cloud Next	50.00	10.00	60.00	Domain .gov.uk	TOTAL	£	£	£	
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26-7/059	INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING To receive future Agenda items.																																																																																			
26-7/060	NEXT PARISH COUNCIL MEETING The next Parish Council Meeting is due to be held on Monday 13 July 2026 at 7.30pm in Bradwell Village Hall.																																																																																			

CLOSE MEETING

THIS NOTICE WAS ISSUED on 3rd June 2026, by Mrs Theresa Trotzer Wilson, Clerk & RFO Bradwell with Pattiswick Parish Council.
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 *Background Paper included*

Parish Council Meetings April 2026 to March 2027:

13 April

11 May – Annual Parish Meeting, Annual Parish Council Meeting

08 June

13 July

August – No Meeting

14 September

12 October

09 November

14 December

11 January

8 February

8 March