

Bradwell with Pattiswick Parish Council

Minutes of the Parish Council meeting held on Monday 8th June 2026 at 7:30pm in Bradwell Village Hall, Church Road, Bradwell.

Present:

Cllr. Glenn Lockey
Cllr. Adam Deighton
Cllr. Tony Dunn
Cllr. Athony Harding
Cllr. Michael Turner
Cllr. Craig Evans
Cllr. Lesley Kinder

In attendance:

Mrs. Theresa Trotzer Wilson, Clerk & RFO
Cllr. Paul Thorogood, Essex County Councillor
5 members of the public were in attendance.

26-7/042 WELCOME AND APOLOGIES

The Chair declared the meeting open and welcomed those present. Apologies for absence were received and accepted from District Councillor, Nathan Robins.

26-7/043 DECLARATION OF INTERESTS

No Interests were declared.

26-7/044 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST

Traffic and Parking Issues (Raised by Resident 1)

Car Park Exit Visibility: A resident reported a near-miss incident when exiting the playing field car park, caused by vehicles parked on the opposite side of the road obstructing the view. A request was made for a traffic mirror to be installed. It was noted that the Council will investigate whether a mirror was historically situated at this location.

Double Yellow Line Parking: Concerns were raised regarding vehicles parking illegally on double yellow lines near 'Wadud's'. When vehicles exit the village, this obstruction forces drivers onto the wrong side of the road, creating a hazard with oncoming traffic entering the village.

Inappropriate Lighting: The resident highlighted that spotlights at 'Wadud's' are currently blinding drivers leaving the village. A request will be made for the owner to realign the lights so they face downward.

Enforcement: It was agreed that the Clerk will contact the North Essex Parking Partnership (NEPP) to request parking enforcement regarding the double yellow lines.

ACTION: CLERK & COUNCILLORS

Parking at Forges Crescent (Raised by Resident 2)

Green Space Conversion: A resident enquired about a potential project by Eastlight Community Housing to convert a portion of the green space at Forges Crescent into parking. Eastlight had previously indicated they would write to the Council to check for objections, but no correspondence has been received to date.

Council Position: The resident asked if the Council would object to the partial removal of the green space. It was agreed that the Clerk will proactively contact Eastlight to follow up on the status of this proposal.

ACTION: CLERK

26-7/045 COUNTY AND DISTRICT COUNCILLORS

County Councillor Paul Thorogood provided the following report:

RIVENHALL WASTE LORRY ODOURS – Enquiries confirmed that no single authority claims direct statutory responsibility for odours from moving vehicles, as powers generally only apply to fixed addresses.

- Resident Evidence: Residents are urged to keep a diary of events (date, time, direction of travel, vehicle registration, and haulage company names like Waste-Away) and take photos if possible. This data will be sent to Braintree District Council (BDC) for potential enforcement action. It was noted that any foul liquid leaking from vehicles constitutes a clear breach of the law.
- Lorry Volumes: Cllr Thorogood will attend a meeting next Thursday to ask exactly how many lorries are entering and exiting the waste incinerator site. It was noted that numerous smaller lorries are reportedly using the site, which does not logistically align with the original planning permissions.

LIBRARIES – The new Reform administration reversed the previous Conservative decision to introduce book reservation charges. Cllr Thorogood noted he voted against the charges originally.

HIGHWAYS & POTHoles – Reform has announced a £7.5 million pothole fund and requested all councillors nominate three roads per division for priority repair.

- Local Input: Hollies Road was suggested during the meeting. Cllr Harding will compile and submit a finalized list of priority potholes to Cllr Thorogood.

ACTION: CLLR HARDING

NET ZERO – It was reported that all Net Zero policies have been officially scrapped by the administration, which Cllr Thorogood does not agree with.

LOCAL PLAN & HOUSING INFRASTRUCTURE – There is a proposal for 5,500 homes in Kelvedon, including 2,500 at Galley's Corner. BDC is rushing to submit its Local Plan by 31 December to avoid a new law next year that would force them to restart the process. However, Essex Highways has still not explained how the massive traffic impact on the A12, A120, and Galley's Corner will be mitigated, and there are currently no road infrastructure plans in place for either housing scheme to proceed safely.

No District Councillors were present, and none provided a report.

26-7/046 MINUTES OF THE MEETING HELD ON 11 MAY 2026

Councillors received and considered the minutes of the Annual Parish Council Meeting held on 11 May 2026 and resolved to approve them as a true record. The minutes were signed by the Chair.

(Proposed by Cllr. Lockey – Seconded by Cllr. Harding – Unanimous)

26-7/047 CLERKS REPORT AND CORRESPONDENCE

The Clerk provided a report on the following:

BRAINTREE DISTRICT COUNCIL – Public Space Protection Order (PSPO) consultation for dog control is live. This is part of the Anti-social Behaviour, Crime and Policing Act 2014 which introduced several new tools and powers for use by councils and their partners to address anti-social behaviour in their local areas. The PSPO would seek to implement the following measures:

- Dog Exclusion Areas – exclusion of dogs from all children's play areas whether they are fenced, open, play areas, ball courts, multigame court and tennis courts.
- Dogs on Leads – keep dogs on leads on specific identified land
- Dogs on leads by Direction – Requirement that a person in charge of a dog to comply with a request from an authorised officer, Police Officer or PCSO to put a dog on a lead when the dog is causing annoyance or disturbance to any person or animal.
- Dog Fouling – Offence of Dog fouling includes a person in charge of a dog on public land to remove their dogs faeces.
- Carrying means for disposal – Being a person in charge of a dog in a public space you must have an appropriate means (I.e. a dog poo bag) to pick up any faeces deposited by that dog and to show that they have a bag(s) if request to do so by an authorised officer, Police Officer or PCSO.

Consultation closes at midnight on 15 June.

HIGHWAYS – Maintenance work on the A120 in both directions between Stansted junction and Dunmow West Interchange is due over two weeks from Monday 8 June. Work will be overnight between 9pm and 5am on weeknights only, weather permitting. This is for resurfacing, refreshing road marking and replacing worn road studs.

EXTERNAL AUDIT The AGAR has been submitted to PKF Little John, the external auditors and the necessary documents uploaded to the website. Additionally, the notice of period of public rights has also been published and posted in the noticeboards.

CCTV AT THE RECYCLING CENTRE Enquiries with the operatives that visit this site to identify the level of fly-tipping/littering occurring and will come back with a plan of action.

COUNCIL INSURANCE The council insurance has been renewed as of 01/06/2026. Both the Employers Liability Certificate and Public Liability Certificate has been shared on the website.

RIVENHALL IWMF - Lorry Failing to Stop. An email was sent to Claire Tomalin of which we were cc'd into by a resident that a lorry failed to stop at the crossing. Photographic evidence was caught of this including the registration of the vehicle. The haulage company have been contacted and the driver warned and if the driver is caught failing to stop again, Indaver will ban the driver.

ROSPA REPORT - RoSPA Report has been returned and a list of actions that need to be carried out attached as well.

26-7/048 REPORTS FROM COMMITTEES AND COUNCILLORS

No reports.

26-7/049 PLANNING MATTERS

New Applications:

None

Applications determined:

a. ESS/12/20/BTE/53/01

Details pursuant to condition 53 (Agricultural aftercare for 2025 to 2026 for Phase 1) of ESS/106/22/BTE. ESS/12/20/BTE is the extant permission for sand and gravel extraction in MLP site A7.

Location: Bradwell Quarry, Church Road, Bradwell, CM77 8EP

Decision: Partial discharge of Condition 53. Additional aftercare submissions will be required until all areas of Stie A7 have completed aftercare to enable full discharge.

For Information:

a. 26/01219/DAC

Discharge of condition 11 (Lighting Design Scheme) of 21/01772/OUT

Location: Land South of Coggeshall Road, Bradwell, Essex

26-7/050 RECYCLING CENTRE – CCTV

Nothing further was discussed that had not already been mentioned in the Clerk's report due to waiting on further information from Braintree District Council. It was raised that members of the public and councillors should continue to report fly-tipping as and when seen at the recycling centre as this will have an impact on whether CCTV is required at the site.

26-7/051 PRINTER

It was **resolved** to approve a one-off expenditure of up to £450 for the purchase of a Canon MAXIFY GX6150 printer to replace the current inefficient office printer, with funds to be allocated from the electronic equipment ear marked reserve of £800.

(Proposed by Cllr. Lockey – Seconded by Cllr. Dunn – Unanimous)

26-7/052 VILLAGE NOTICEBOARD

An update from Cllr Turner regarding the replacement of the Notice Board was received. Councillors agreed to put the noticeboard up over the weekend.

ACTION: CLLRS**26-7/053 PLAYING FIELD**

- i. The monthly verbal report for the play equipment was received and no necessary actions reported.
- ii. Councillors discussed the enrolment for the Playing Field Officer on the Essex Association of Local Councils (EALC) Routine Playground Inspection Course on the 8 July from 09:30 - 17:30 at £150.00. It was decided the council did not wish to proceed with this.
- iii. The RoSPA report and findings were received, and it was confirmed that the signage that was ordered previously would now go up where required that the pressure washing and painting has been completed at the Playground. The other minor repairs of tightening nuts and bolts will be carried out on Saturday morning. Revisit at next PC Meeting.

ACTION: CLLR EVANS**26-7/054 FOOTPATHS**

Footpath at the bottom of the playing fields requires to be cut back. Clerk will report to Highways

ACTION: CLERK**26-7/055 20MPH SAFER STREETS INITIATIVE**

The 20mph for Safer Streets initiative that was attended by Cllr. Harding was discussed and it was **resolved** to investigate this further. Cllr. Harding will lead this.

ACTION: CLLR. HARDING**26-7/056 SALT BAG PARTNERSHIP 2026-27**

The council discussed whether they wished to participate and require salt, or participate but have enough salt left over due to the mild winter, or won't be taking part. It was **resolved** that there was no need for any more salt this year, but the Council were still happy to participate in the scheme. Closing date is 21st July 2026.

ACTION: CLERK**26-7/057 MEMORIAL TREE AND PLAQUE ON COMMON LAND**

The council discussed a request to plant a Hazel (*Corylus avellana*) plant and install a small memorial plaque on the Common Land in memory of Hazel Kettlewell, the late leader of the local walking group. It was **resolved** that the council are happy to approve this request.

(Proposed by Cllr. Lockey – Seconded by Cllr. Deighton – Unanimous)

26-7/058 INTERNAL AUDITOR

It was **resolved** to appointment of Shelley Boydell from B B Business Associates as the Internal Auditor for 2026-27.

(Proposed by Cllr Lockey – Seconded by Cllr. Lockey – Unanimous)

26-7/059 FINANCE

- i. The financial statements to 31 May 2026 were received and approved signed by two councillors.
 - a. Bank Reconciliation to 31 May 2026
 - b. Budget Monitoring Report
- ii. The following payments/transfers made in May were noted:

Payee	Gross	Description
Rural Community Council of Essex	63.60	RCCE Membership 26-27
EH Countryside	496.32	Grass Cutting
BB Business Associates	220	Internal Audit
Essex Association of Local Councils	205.45	EALC Membership 26-27
Mrs. Trotzer Wilson	714.45	Staff Wages
Clear Councils	431.78	Council Insurance
Michael Turner	66.00	Glass for Noticeboard
SSE Energy	70.13	Streetlight Electricity
Unity Trust	7.00	Service Charge
TOTAL	£2274.73	

- iii. No income received in the month of May.

iv. The following payments were authorised:

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	869.69	1.00	870.69	Staff Wages
SSE	58.81	2.94	61.75	Streetlight power for May 2026
EH Countryside	350.00	0.00	350.00	Hedge Cutting Church (October 2025)
Cressing Temple Community Shed (CTCS)	313.59	0.00	313.59	Noticeboard and Cork Board
EH Countryside	496.32	0.00	496.32	Grass Cutting
EALC	315.00	63.00	378.00	Cllr Training – Tony Dunn
Cloud Next	49.99	9.99	59.98	Home Hosting
Cloud Next	50.00	10.00	60.00	Domain.gov.uk
TOTAL	£2503.4	£86.93	£2590.33	

(Proposed by Cllr. Lockey – Seconded by Cllr. Deighton – Unanimous)

26-7/059 INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING

Revisit RoSPA report and findings.
Revisit 20mph through the Village.
Neighbourhood Watch Review
Revisit CCTV at Recycling Centre

26-7/060 NEXT PARISH COUNCIL MEETING

The next Parish Council Meeting is due to be held on **Monday 13 July 2026 at 7.30pm in Bradwell Village Hall.**

The meeting closed at 20:37.