

Bradwell with Pattiswick Parish Council

Minutes of the Employment Committee meeting held on Monday 12 January 2026 at 6:45pm in Bradwell Village Hall, Church Road, Bradwell.

Present:

Cllr. Glenn Lockey

Cllr. Tony Dunn

Cllr. Craig Evans

Cllr. Michael Turner

In attendance:

Mrs. Theresa Trotzer Wilson, Clerk & RFO

0 members of the public

25-6/EC/1 WELCOME AND APOLOGIES

Cllr. Lockey opened the meeting and welcomed all present. No apologies received.

25-6/EC/2 DECLARATION OF INTERESTS

No declarations declared.

25-6/EC/3 APPRAISAL SUB-COMMITTEE

i. It was **resolved** to establish an Appraisal Sub-Committee. Members of the committee to be Cllr. Lockey, Cllr. Evans, Cllr. Turner and Cllr. Dunn.

(Proposed by Cllr. Lockey– Seconded by Cllr. Evans – Unanimous)

ii. It was **resolved** to agree the Terms of Reference below for the Appraisal Sub-Committee:

- To conduct the Clerk's annual appraisal on behalf of the Employment Committee;
- Membership to comprise Cllr Lockey, Cllr. Evans, Cllr. Dunn, and Cllr. Turner;
- Quorum to be two;
- The Sub-Committee shall have delegated authority to agree the appraisal outcome and objectives;
- All business shall be treated as confidential under Schedule 12A of the Local Government Act 1972;
- The Sub-Committee shall report completion of the appraisal to the Employment Committee or Full Council.

25-6/EC/4 EXCLUSION OF PUBLIC AND PRESS

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972

25-6/EC/5 CLERK'S APPRAISAL

It was **resolved** to delegate the Clerk's annual appraisal to the Appraisal Sub-Committee.

25-6/EC/6 NEXT EMPLOYMENT COMMITTEE MEETING

The date for the next Employment Committee Meeting will coincide with the January 2027 meeting of the Parish Council.

Closed Meeting 18:58