

Bradwell with Pattiswick Parish Council

Minutes of the Parish Council meeting held on Monday 9th February 2026 at 7:30pm in Bradwell Village Hall, Church Road, Bradwell.

Present:

Chair: Cllr. Glenn Lockey
Vice Chair: Cllr. Adam Deighton
Cllr. Craig Evans
Cllr. Tony Dunn
Cllr. Lesley Kinder
Cllr. Athony Harding
Cllr. Michael Turner

In attendance:

Mrs. Theresa Trotzer Wilson, Clerk & RFO
Cllr. Ross Playle, County Councillor
3 members of the public were in attendance.

25-6/189 WELCOME AND APOLOGIES

The Chair declared the meeting open at 7:30pm and welcomed those present. No apologies for absence were received.

25-6/190 DECLARATION OF INTERESTS

Members of the Council are subject to the LGA Model Councillor Code of Conduct 2020 (The Revised Code), adopted at the Annual Parish Council Meeting on 13 May 2024. Appendix B requires Councillors to register and disclose pecuniary and non-pecuniary interests. No interests declared.

25-6/191 PUBLIC PARTICIPATION SESSION

Resident 1

Raised concerns regarding the proposed greenhouse development, specifically the visible plume and ammonia emissions reported to be three times above permitted levels. The Environment Agency is understood to be investigating. The resident asked for the Parish Council's views on:

1. The greenhouse planning application.
2. A potential link road to the A120 (noting this appears to relate to historic plans which have since been shelved).

It was agreed to contact INDAVER to request clarification regarding the end of commissioning, handover arrangements, and the continued presence of the visible plume.

Further concerns were raised regarding water tankers reportedly filling from a fire hydrant near the recycling centre and transporting water to the incinerator. It was reported that this activity may be causing damage to the recycling centre concrete pad. Cllr Harding noted the issue. The Clerk will contact INDAVER to clarify why water is being taken from the mains supply in Bradwell and to confirm whether this is authorised.

Resident 2

Introduced herself as the Conservative candidate for the forthcoming by-election in the Coggeshall Ward, standing to act as a local advocate following Tom Walsh's decision to stand down.

ACTION: CLERK

25-6/192 COUNTY AND DISTRICT COUNCILLORS

County Cllr Ross Playle reported:

Local Government Reorganisation: Central Government has requested proposals regarding the reorganisation of local government and the allocation of service responsibilities. Joint committees between councils are meeting to discuss arrangements for merging into a single authority structure. The Government is expected to decide by March what the new arrangements will look like. County Council elections will take place in May under new electoral boundaries. Bradwell with Pattiswick will form part of Braintree Eastern, alongside Kelvedon, Coggeshall and Feering.

County Budget: Essex County Council is proposing a 3.5% council tax increase. As in previous years, significant financial pressures remain, particularly within Adult Social Care and Children's Services. The Braintree District Council representative was not present; however, it is understood that BDC is proposing a council tax freeze.

SEND Review: ECC has recently undergone a SEND inspection. The review considered inspectors' findings, measures implemented to date, and progress made in reducing waiting times for SEN assessments. Further information will be shared when available.

Highways: Residents were encouraged to report potholes and highways issues, and to forward details directly to Cllr Playle where necessary.

Locality Budget: Cllr Playle confirmed a £1,000 locality budget allocation.

Cllr Ross Playle left the meeting – 19:56

25-6/193 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 JANUARY 2026

Councillors received and considered the minutes of the Ordinary Parish Council Meeting held on 12 January 2026 and resolved to approve them as a true record. The minutes were signed by the Chair.

(Proposed by Cllr. Lockey – Seconded by Cllr. Turner – Unanimous)

25-6/194 CLERKS REPORT

The Clerk's report was received and an update provided on the following:

Planning: Parish Council response for application ESS/31/25/BTE was sent in. No: ESS/39/23/BTE/NMA13, Non-Material Amendment to the Description of Development of planning permission ESS/39/23/BTE to remove reference to materials processed within the IWMF, together with the re-wording of Condition 29 to include reference to materials processed within the IWMF was WITHDRAWN.

Defibrillator: New battery and pads were ordered upon discussion with the chairman as permitted by Financial regulations for purchases under £500.

ICO: Direct debit instruction change was given to the ICO. Previously direct debit was linked to Metro Bank. The DD is now linked with Unity Trust.

POSI 2026: New additions to the Potential Open Spaces Improvements plan for BDC were sent in. This involved completing 6 different forms for the specific projects and an additional 2 to remove old, completed projects.

Grass Cutting Contract: Quotations were issued to a number of contractors for the proposed works. Quotes are due by the end of February and will be reported to Council thereafter.

Grants: A grant of £1,000 was awarded through the Locality Fund towards pressure washing the play equipment. The previous grant for replacing the village LED lighting has now been completed, and the final project paperwork has been submitted to the Braintree District Council grant officer. One of the remaining grant conditions is the installation of a plaque within the village acknowledging that the project was funded through the Rural Prosperity Fund. Discussions are ongoing with BDC regarding the supply of the plaque and an appropriate location for its installation.

Unity Trust: Interest Rate is being reduced from 2.10% to 1.95%. Fees have also increased from 1 February 2026 from £6/month to £7/month.

RCCE Free Event: FREE event being organised by Colchester Zoo in partnership with the Local Communities Working Group (a sub group of the Local Nature Recovery Partnership). The event runs from 8.30 to 15.30 on 23/02/26. Email education@colchesterzoo.org for more info.

Recycling Bins: From Monday new bin deliveries for the new recycling service are due to start. This will be carried out over a period of 15 weeks. You are able to look up online to find your estimated delivery date. There is also an FAQ page on Braintree District Council's website.

Road Works: Essex Streetworks Team have given notice that the closure of Hollies Road which commenced on 5 February 2026 is in force for up to 21 days but estimated to be completed on 11 February 2026. This is due to Anglian water undertaking repairs as an emergency.

25-6/195 REPORTS FROM COMMITTEES AND COUNCILLORS

Cllr. Turner raised a few matters arising from the Village Hall Committee Meeting (AGM)

- i. The AGM held on 26/01 considered a rent review for all hirers. The review had been deferred the previous year. All 12 committee members voted unanimously to increase the standard hire charge by £50, from £250 to £300.
- ii. It was noted that there has been no increase in the last six years. The Parish Council's hire charge will increase from £23 per meeting to £27 per meeting.
- iii. The revised charges will take effect from April 2026, with invoices to be issued accordingly.

25-6/196 PLANNING MATTERS

New Applications:

a. ESS/39/23/BTE/NMA20 – Rivenhall IWMF Coggeshall Road, Braintree, CO5 9DF*

Non-Material Amendment to the Description of Development of planning permission ESS/39/23/BTE to remove reference to materials processed within the IWMF, together with the re-wording of Condition 29 to include reference to materials processed within the IWMF. ESS/39/23/BTE is an amended planning permission for the Rivenhall Integrated Waste Management Facility (IWMF).

**Received between the date of the agenda being posted and the meeting.*

Response shared via email. Clerk to submit.

ACTION: CLERK

b. ESS/28/25/BTE - Land forming part of Rivenhall airfield, Bradwell Quarry, Coggeshall Road (A120), Braintree.

Erection of low carbon greenhouses, alterations to the existing Rivenhall hangar to support a vertical farm, associated solar renewable energy generation and supporting enabling and infrastructure works.

**Received between the date of the agenda being posted and the meeting*

Clerk to investigate changes and formulate response that will be shared via email.

ACTION: CLERK

Applications determined:

- a. **25/02676/DAC – Land south of Coggeshall Road, Bradwell, Essex**
Discharge of condition 19 (programme of archaeological work) of 21/01772/OUT
APPLICATION PERMITTED
- b. **25/02629/DAC – Rectory Meadow, Bradwell, Essex, CM77 8EX**

Discharge of condition 3 (construction Method Statement) of 20/01897/OUT
APPLICATION PERMITTED

- c. **ESS/39/23/BTE/LA5 - Rivenhall Airfield, Coggeshall Road (A120), Braintree, CO5 9DF**
Details pursuant to 6-month review of Traffic Routing Management Scheme (ESS/39/23/BTE/LA1) associated with ESS/39/23/BTE the extant permission for the Rivenhall Integrated Waste Management Facility as at December 2025.
GRANTED
- d. **ESS/39/23/BTE/44/01 – Rivenhall Airfield, Coggeshall Road, Braintree, CO5 9DF**
Details pursuant to partial discharge of condition 44 (Lighting details for CHP only) of planning permission ESS/39/23/BTE. ESS/39/23/BTE is extant planning permission for the Rivenhall Integrated Waste Management Facility.
PARTIAL DISCHARGE
- e. **ESS/39/23/BTE/41/02 – Land at Rivenhall Airfield, Coggeshall Road, Braintree, CO5 9DF**
Details pursuant to partial discharge of condition 41 (Noise monitoring November 2025). ESS/39/23/BTE is the extant planning permission for the Rivenhall Integrated Waste Management Facility
PARTIAL DISCHARGE

For Information:

- a. **26/00159/DAC – Land South of Coggeshall Road, Bradwell Essex**
Discharge of condition 13 (Ecology Survey) of 21/01772/OUT
Pending Consideration
- b. **26/00091/PLD – The Compasses Inn, Compasses Road, Pattiswick, Bradwell Essex CM77 8BG**
Application for Certificate of Lawfulness for proposed development – Replacement of first floor windows
Pending Consideration
- c. **26/00063/DAC – Rectory Farm, Rectory Meadow, Bradwell, Essex, CM77 8EX**
Discharge of condition 4 (Investigation & Risk Management) & 5 (remediation) of 20/01897/OUT
Pending Consideration

Regarding planning at Rectory Meadow, it was proposed to invite a representative from Essex Highways to attend a future Parish Council meeting to discuss concerns raised in relation to access to the site.

ACTION: CLERK AND CLLR DUNN

25-6/197 PLAYING FIELD

- i. The monthly report for the play equipment was received and no necessary actions reported. Cllr. Evans spoke to Caloo and are looking into a replacement part. Waiting to hear back and will report to next meeting. A comment was made that the river was higher than normal due to the amount of rain recently had.
- ii. A grant was awarded for the purchase of power washing equipment to clean the play equipment worth £1000. Cllr. Lockey will investigate this further.

ACTION: CLERK AND CLLR LOCKEY

25-6/198 FOOTPATHS

A member of the public reported that a bridge with three sleepers has collapsed on footpath 24 at the rear of Glazenwood and that the handrail at Footpath 33, behind cottages on links road, has been folded/broken by agricultural vehicle and requires straightening as it currently blocks access to the footpath.

ACTION: CLERK

25-6/199 VILLAGE NOTICEBOARD

An update from Cllr. Turner was received. Unfortunately no further progress has been made.

25-6/200 INTERNAL AUDITOR

The quotes received for the internal audit were received and considered. It was **resolved** to accept the quote from BB Business Associates for the 2025/26 year.

25-6/201 FINANCE

- i. The financial statements to 31 January 2026 were approved and signed by two councillors.

a. Bank Reconciliation to 31 January 2026

b. Budget Report

ii. The following payments/transfers that were made in January were noted.

Payee	Gross	Description
Mrs. T Trotzer Wilson	£747.11	Staff Salary
SSE	£108.40	Streetlight power for Dec 2025
A&J Lighting	£4528.80	Streetlight replacement to LEDs
Stisted Bradwell Pattiswick Parish Mag	£400	Parish Magazine contribution for 2025
Defi Supplies	£328.80	Replacement Battery and Pads
Unity Trust	£6.00	Monthly Service Charge

iii. The following payments were authorised:

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	£741.77	£1.00	£742.77	Staff Wages –Jan 13 to Feb 9
SSE	£100.47	£5.02	£105.49	Streetlight power for Jan 2026
TOTAL	£842.24	££6.02	£848.26	

Two councillors to sign schedule of payments sheet.

(Proposed by Cllr. Lockey – Seconded by Cllr. Turner – Unanimous)

25-6/202 INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING

Defibrillator Course with instructors to run in Village Hall

Neighbourhood Plan – consultation again 19 Feb 2026

Churchyard information board updated – seed for wildflower meadow will be purchased by Cllr. Dunn

25-6/203 NEXT PARISH COUNCIL MEETING

i. The next **Parish Council Meeting** will be held on **Monday 9th March 2026** in **Bradwell Village Hall** at **7:30pm**

The meeting closed at 21:03