

Bradwell with Pattiswick Parish Council

Minutes of the Parish Council meeting held on Monday 10 November 2025 at 7:30pm in Bradwell Village Hall, Church Road, Bradwell.

Present:

Chair: Cllr. Glenn Lockey
 Vice Chair: Cllr. Adam Deighton
 Cllr. Michael Turner
 Cllr. Craig Evans
 Cllr. Tony Dunn

In attendance:

Mrs. Theresa Trotzer Wilson, Clerk & RFO
 Nine members of the public were in attendance.

25-6/136 WELCOME AND APOLOGIES

The Chair declared the meeting open at 7:30pm and welcomed those present.
 Apologies for absence were received and accepted from Cllr. Antony Harding, Cllr. Lesley Kinder, District Cllrs. Walsh and Abram and County Cllr. Ross Playle.

25-6/137 DECLARATION OF INTERESTS

Members of the Council are subject to the LGA Model Councillor Code of Conduct 2020 (The Revised Code), adopted at the Annual Parish Council Meeting on 13 May 2024. Appendix B requires Councillors to register and disclose pecuniary and non-pecuniary interests. There were no declarations of interest.

25-6/138 PUBLIC PARTICIPATION SESSION

Application for Agricultural Barn at Church Farm:

A member of the public spoke regarding their appeal for planning permission for an agricultural barn at Church Farm, Pattiswick. The proposal seeks to recreate a barn that was previously lost to fire. They explained that the barn is needed for storage of weather-sensitive equipment and to support their agricultural contracting business serving local farms. The design aims to restore a traditional farmstead appearance, with a black timber-clad building considered more appropriate next to the Grade II listed property than alternative storage options. The applicant expressed concerns about how their original application was handled. When the appeal is lodged and the Council is consulted, it will be added to the next agenda for discussion.

ACTION: Clerk

Pathway on Forges Crescent

A member of the public raised a concern about the footpath on Forges Crescent that is breaking up and in a dangerous condition. The member of the public will send in a photo to the Clerk who will then get in touch with Eastlight who own the footpath.

ACTION: Clerk

The Clerk read out a letter from residents of Rectory Meadow informing the Council that, after a three-year legal dispute, they had been left with no option but to concede to the granting of a right of passage over the roadway to the proposed development site. The letter expressed the residents' sadness at the outcome but explained that financial and emotional pressures had made it impossible to continue the legal challenge. They confirmed that community donations received through the Friends of Rectory Meadow had been repaid and expressed their gratitude for the parish's support, in particular thanking

Cllr. Dunn for his guidance and assistance throughout the process. Cllr. Dunn noted that a number of conditions have been attached to the planning permission before any development can commence. Cllr Dunn when speaking to BDC about Neighbourhood Plan will seek clarity about S106 monies and the conditions on the application.

ACTION: Clerk and Cllr. Dunn

25-6/139 COUNTY AND DISTRICT COUNCILLORS

No County or District Councillors available and no reports received.

25-6/140 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 OCTOBER 2025

Councillors received and considered the minutes of the Ordinary Parish Council Meeting held on 13 October 2025 and resolved to approve them as a true record.

The minutes were signed by the Chair.

(Proposed by Cllr. Dunn – Seconded by Cllr. Evans – Unanimous)

25-6/141 CLERKS REPORT

The Clerk's report was received and an update provided on the following:

Streetlight grant: The signed grant agreement between Bradwell with Pattiswick PC and Braintree District Council was sent to the grant administrator at BDC. Once they sign this document, the grant will be transferred to the Parish Council bank account. After this is completed, the contractor will be advised to start work which will have to be completed by March 2026.

Streetlight complaint: An email was received from a resident who raised concerns about the darkness and broken streetlight opposite forges crescent. An apology was sent, and it was explained that we are awaiting on a grant application to change all lights owned by the PC to LEDs.

Asset Register: Updated to include the new parish council laptop.

Links Solar Farm: Commissioning and testing continues with anticipation that completion will be at the end of the year.

Stisted Neighbourhood Plan: A Stisted Neighbourhood Plan has been submitted to Braintree District Council by the Parish Council. BDC are now seeking views on the Plan (under Regulation 16 of The Neighbourhood Planning (General) Regulations 2012). This can be viewed online at <https://www.braintree.gov.uk/policyconsultation>. The consultation is open until 5 pm on Tuesday 2nd December 2025.

Environment Agency Briefing - Indaver Rivenhall – Update 16 October 2025: Since the previous briefing regarding the Rivenhall Facility, the EA received reports of a visible plume and odour earlier in October, thought to be from the facility. They have therefore provided a further update with information regarding our response to these reports and position regarding these. The update can be accessed using the following link; <https://consult.environment-agency.gov.uk/east-anglia-c-e/rivenhall-integrated-waste-management-facility>.
Odour - They have not detected odour which can be substantiated as coming from the plant, however will continue to investigate reports received. In terms of the plume, while its visibility is primarily a planning concern, the EA have reviewed the operation of the plant with Indaver and the emission limits within the permit and commissioning plan have been complied with since the exceedances on the 22-24 August 2025. The root cause investigation and assessment of measures taken to prevent re-occurrence remain ongoing, although the operator has implemented further measures as a result of this incident. The EA's compliance assessment associated with the investigation will be documented and legally must be placed on their public registers once concluded.

HMRC: As agreed at the last meeting, a direct debit instruction has been set up for Employer National Insurance Contributions.

Feasibility Study Survey: Braintree District Council has commissioned a feasibility study to explore what a Digital Demand-Responsive Transport (D-DRT) service could look like in your area. The feasibility study report would form the basis for any potential future bids or funding opportunities to establish such a service. A Digital DRT service is a form of shared public transport. It offers flexible, on-demand travel, allowing passengers to book journeys through an app or phone line and be picked up and dropped off at one of many virtual stops within an operational boundary. BDC are conducting a survey and want valuable input from residents; and ask for your support in encouraging engagement and responses. This online survey will be available until Wednesday 26 November 2025. Complete the survey for a chance to win a £100 Amazon voucher. Survey link: www.tiny.cc/DRTSurvey

Training: Training is available for councillors. A few councillors expressed interest in online training that EALC were providing. The next available online training sessions are on a Saturday morning from 9:30-11:30am on the 14th, 21st, 28th of February and 7th March.

Cllr Lockey is interested – Clerk to email Cllrs and confirm who wants to sign up.

ACTION: Clerk

25-6/142 PLANNING MATTERS

New Applications:

None

Applications determined:

- a.) **25/02017/FU** - Church Farmhouse Compasses Road Pattiswick Bradwell Essex CM77 8BG
Proposed Agricultural Barn
REFUSED – 30/10/2025

For Information:

- a.) **25/02443/ELD** - Hunters Gate Hollies Road Bradwell Essex CM77 8DZ
Application for Certificate of Lawfulness for an existing use/development - Use of Buildings 1 and 2 for vehicle, caravan, and trailer restoration, including mechanical engineering, bodywork repairs, welding, panel beating, and paint spraying. The storage of vehicles, a lorry, trailers, and caravans within the yard. Body work and mechanical repairs to trailers, lorries, caravans, and cars with the yard. The erection of building 2.

25-6/143 PLAYING FIELD

- i. Cllr. Kinder was not present and therefore no update was able to be provided. The Clerk has received one of the two signs that was ordered for signage required at the Playing Fields. This will be installed by Cllr. Evans. Clerk to put notice on Facebook and in the parish magazine explaining purpose of sign.

ACTION: Clerk

25-6/144 FOOTPATHS

No reports received.

25-6/145 VILLAGE INFRASTRUCTURE

- i. Cllr. Harding was not present however reported via email there was nothing to note.
- ii. The grant application agreement was signed by Cllr. Dunn and the Clerk and sent back to Braintree District Council at the beginning of November. Unfortunately, due to a staff absence, the agreement has not progressed further until the return of the grant officer. It is anticipated that this will be finalised this week.
- iii. The email received from Essex County Council relating to the ownership of the Bridge Hall Road bus shelter has been resolved. ECC have confirmed they are responsible for the bus shelter.
- iv. The Potential Open Space Improvements plan from BDC was reviewed and it was **resolved** to remove the bench and the noticeboard. Will be added to the agenda for the next meeting.

ACTION: Clerk

25-6/146 VILLAGE SIGNS

An update was received from Cllr. Turner relating to the Notice Board. The council resolved last meeting to approach the Cressing Temple Community Shed to make a new noticeboard for the PC. The council considered whether to use plastic or glass for the noticeboard. However, the glass will have to be supplied by the council if

this is their preference. The council stated their preference is to use toughened or laminated glass over plastic and will seek a quote for this. A discussion was had briefly on the posts.

25-6/147 SLCC MEMBERSHIP

The Clerk's request for sharing the cost of SLCC membership between Bradwell with Pattiswick Parish Council and Langford & Ulting Parish Council was discussed and it was **resolved** to pay £95.00 for the membership should the other council agree to split the cost.

(Proposed by Cllr. Dunn – Seconded by Cllr. Deighton – Unanimous)

25-6/148 DRAFT BUDGET 2026/27

The draft budget for 2026/27 was discussed including the proposed levels of general and earmarked reserves. It will be brought back to the December Parish Council meeting.

ACTION: Clerk

25-6/149 RESERVES POLICY

Councillors discussed the draft Reserves Policy, and it was **resolved** to adopt it. Councillors will at the next meeting re-confirm the earmarked reserves after discussing the Budget.

(Proposed by Cllr. Lockey – Seconded by Cllr. Dunn – Unanimous)

25-6/150 FINANCE

i. The financial statements to 31 October 2025 were received and signed by two councillors.

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|---|-----------------------|
| a. Bank Reconciliation to 31 October 2025 | d. Payments over £100 |
| b. Budget v Actual | e. Deposit Accounts |
| c. Budget Report November | f. VAT Return |

ii. The following payments/transfers which were made in October were noted:

Payee	Net	VAT	Gross	Description
Mrs. T Trotzer Wilson	£723.82	£1.00	£724.82	Staff Salary
EH Countryside	£496.32		£496.32	Grass cutting
RCCE	£35.00	-	£35.00	Nature and Biodiversity Event attended
Unity Trust	£6.00	-	£6.00	Monthly Service Charge
HMRC	£46.23	-	£46.23	Employer NICs

iii. The following payment were authorised and payment sheet signed by two councillors:

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	£723.82	£1.00	£724.82	Staff Wages – Oct 14 to Nov 10
DAC Planning	£1,836.00	£367.20	£2,203.20	Neighbourhood Plan - Production of Basic Conditions Statement
Cllr. Tony Dunn	£45.68	£0.00	£45.68	Wildflower seeds for wilding project
SSE	£138.61	£6.93	£145.54	Streetlight power for August and September 2025
TOTAL	£2,749.11	£375.13	£3,124.24	

(Proposed by Cllr. Lockey – Seconded by Cllr. Turner – Unanimous)

25-6/151 INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING

Budget 2026/27

Noticeboard update

25-6/152 NEXT PARISH COUNCIL MEETING

- The next **Parish Meeting** will be held on **Monday 08 December 2025** at 7.30pm in the Village Hall, Bradwell
- Items for inclusion in the July agenda to be sent to the Clerk no later than 12 noon on **Friday 28 November 2025.**

The meeting closed at 20:44