

## Bradwell with Pattiswick Parish Council

**Minutes of the Parish Council meeting held on Monday 9 June 2025 at 7:30pm in Bradwell Village Hall, Church Road, Bradwell.**

**Present:**

Cllr. Glenn Lockey (Chair)  
 Cllr. Adam Deighton (Vice Chair)  
 Cllr. Michael Turner  
 Cllr. Craig Evans  
 Cllr. Antony Harding  
 Cllr. Lesley Kinder

**In attendance:**

Mrs. Theresa Trotzer Wilson, Clerk & RFO  
 Mr. John Tatton, General Manager of Indaver Rivenhall Limited  
 Cllr. Tom Walsh, District County Councillor for Braintree  
 Cllr. Dennis Abram, District County Councillor for Braintree  
 Five members of the public were in attendance

**25-6/059 WELCOME AND APOLOGIES**

The Chair declared the meeting open at 7:30pm and welcomed those present.  
 Apologies for absence were received and accepted from Cllr. Dunn and Cllr Ross Playle.

**25-6/060 DECLARATION OF INTERESTS**

Members of the Council are subject to the LGA Model Councillor Code of Conduct 2020 (The Revised Code), adopted at the Annual Parish Council Meeting on 13 May 2024. Appendix B requires Councillors to register and disclose pecuniary and non-pecuniary interests. There were no declarations of interest.

**25-6/061 PUBLIC PARTICIPATION SESSION**

**Resident concerns regarding greenhouses:** Clarification requested on discrepancies in boundary distances, access for cyclists and pedestrians, and lack of parking details along Sheepcotes Lane. Concerns raised about the lane's suitability for increased traffic due to its single-track, quiet-lane status. Request for access to be via the Haul Road. Clarification also requested on expected vehicle movements and light pollution impacts during both construction and operation phases.

**Anglian Water road closure:** Resident noted no notice received regarding roadworks. Cllr Harding reported a two-week delay. Clerk to post an update on the website and Facebook following further update from Cllr Turner.

**Greenhouse produces and competition:** Resident queried the volume of tomato production, raised concerns about unfair competition for regional producers. It was stated that the site was keen for local employment and UK-based production over EU import.

**25-6/062 REPRESENTATIVE FROM INDAVER RIVENHALL LIMITED and HAUL ROAD**

Mr. Tatton, the General Manager of Indaver Rivenhall Limited attended the meeting following a letter regarding a road safety incident in March. An open discussion was held.

- Concerns were raised about driver behaviour on the Haul Road. Despite signage, speed bumps, and stop signs, many vehicles fail to stop.

- Parish Council members reported issues with contractors lacking MOT, tax, or insurance and raised ongoing concerns about threatening behaviour from drivers and multiple near-miss incidents.
- The current Traffic Marshal was criticised for being inattentive. Concerns were also raised about poor driver responses when residents attempt to record vehicle details.

#### **Positive Actions and Site Updates:**

- Some hedges have been lowered to improve visibility.
- Ongoing issue identified with a dirt mound and remaining high hedges near the first junction, which Mr. Tatton agreed to review.
- Site measures include training for all site personnel, two types of speed bumps installed, signage reviewed on a six-month basis, and a Traffic Marshal present five days a week. Lorry drivers are now identifiable and aware of required behaviour.
- Indaver were positive in providing support to a resident who was impacted by an incident involving a lorry driver.

#### **Ongoing Issues:**

- Early morning parking and lack of facilities for workers along the Haul Road were raised by Cllr Turner.
- Additional concerns about vehicles turning into nearby lanes off of Haul Road, although traffic through the village has reportedly improved.
- Cllr Harding suggested the installation of cameras to monitor vehicle compliance at junctions.

#### **General Consensus:**

- There is a need for improved behaviour and enforcement. Suggestions such as barriers or traffic lights face resistance due to safety and landscape impact concerns.
- Parish Council expressed a strong desire to continue working with Indaver to resolve ongoing safety and community impact issues.

#### **25-6/063 COUNTY AND DISTRICT COUNCILLORS**

- i. County Cllr Ross Playle gave his apologies ahead of the meeting but stated he has sent a letter to Essex County Council on the current planning applications from the incinerator which are up for hearing. There is still no date on when they will go to committee. Cllr. Playle is also due to meet with Essex Highways, National Highways, and Indaver representatives to discuss the haul road/A120 and will provide an update thereafter.
- ii. District Councillor Tom Walsh provided a report on the following:  
Bin Collection – Many reports of residents who are concerned over the 3 weekly black bin collection that is going to come into effect with the new recycling scheme. Braintree District Council have said they will look into making arrangements for a roadside rubbish sack to be collected in the weeks between if needed.

Local Plan review – A Call for Sites Committee meeting is scheduled for Thursday. There is growing concern over the number of potential development sites identified around Bradwell. Officers have compiled a list of 22 sites they believe should be considered or progressed, but councillors have not yet seen this list. The Planning Committee will meet on 24th September to consider large sites. As most small site applications have already been recommended to be refused, the outcome of the large site review is expected to be particularly significant. Concerns were raised about who is being awarded the affordable housing contracts, with reports suggesting that properties are not being allocated to those with local connections. Cllr. Walsh explained that to require a local connection, a change to national planning policy would be necessary. Although this issue was raised with the planning inspector, the request to include such a requirement in policy was refused. Regardless of any approvals made at the meeting for small sites, several additional stages would still need to be completed before final approval can be granted. Cllr. Walsh was keen to see Cllr. Dunn's response to Bradwell's Call for Sites. The Clerk will forward this on.

Essex Contract for Black Bin Waste – Essex County Council has awarded the waste contract to Indaver Rivenhall, despite the majority opposing the decision due to perceived conflicts of interest between ECC and Indaver. However, the opposition was outvoted. It was agreed that Braintree planning officers will write to the Unit of Planning Applications to request that decision-making be transferred away from Essex, citing concerns over commercial influence. Cllr. Walsh raised concerns regarding the Integrated Waste Management strategy, describing it as a form of planning dilution, where applications are being submitted incrementally to avoid refusal. Specific objection was raised to the application for a second stack with a visible plume, intended for carbon capture. Questions remain about what the visible plume contains, as visible emissions likely consist of more than just water vapour.

*District Cllrs. Walsh and Abram left 20:38*

#### **25-6/064 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 May 2025**

Councillors received and considered the minutes of the Annual Parish Council Meeting and Ordinary Parish Council Meeting held on 12 May 2025 and resolved to approve them as a true record.

The minutes were signed by the Chair.

**(Proposed by Cllr. Lockey – Seconded by Cllr. Turner – Unanimous)**

#### **25-6/065 CLERKS REPORT**

The Clerk's report was received and an update provided on the following:

- i. Bench Licence for Bench replacement on Church Road was given consent from Essex Highways and now has the appropriate licence as is required of street furniture. Once quotes are secured to put in a hard base standing as is required by Essex Highways the grant from the County Cllrs Locality Fund will be secured to pay towards this.
- ii. Glasdon Salt Bin and Bench were ordered but not yet received. This was due to the anchor kit being out of stock causing a delivery delay. Confirmation has been sent that this is now back in stock and the delivery is due soon.
- iii. Application with Essex Highways for a salt bin is currently being completed and due to be sent off.

- iv. A Community Statement was sent to PC Draper on behalf of the Parish Council ahead of the 30 May deadline in relation to applying for a Public Space Protection Order (PSPO) for the area. This was shared with councillors ahead of the deadline.
- v. Planning responses on behalf of the Council were sent into Essex CC and Braintree DC and are available to be read on the parish council website.
- vi. The website has had a refresh and been reorganised to hopefully ease access to documents and specific files.
- vii. RCCE - The government has announced that rooftop solar panels will become mandatory on all new builds, with formal guidance expected this autumn. This initiative aims to help households save on energy bills while supporting the UK's net zero goals.
- viii. A&J Lighting – Light out opposite Forges Crescent. Clerk will ask for quote from A & J lighting for shield/baffle and to quote if it is possible to change to LED lights.
- ix. ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1) – Notice was given on 09/06 of a Temporary Traffic Regulation Order of Hollies Road, Bradwell. Intended closure of Hollies Road, due to commence on 18th July 2025 for 3 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes mains installation.
- x. Training for Councillors – training is available throughout the year which the Clerk will email out to Councillors.

## 25-6/066 PLANNING MATTERS

### New Applications:

- i. **25/01181/FUL** – Land At 30-38 Old Road Bradwell Essex CM77 8BJ  
Retention for the siting of 12 No. metal storage containers and change of use of land from agriculture to Class B8 (storage) use as a rural diversification initiative.  
Parish Council Response:  
Objection – not in keeping with local rural surroundings and unnecessary to be this close to the road.

### Applications determined:

- i. **ESS/39/23/BTE/NMA10** – Land at Rivenhall Airfield, Coggeshall Road, Braintree, CO5 9DF  
Non-Material Amendment to the wording of condition 2 of planning permission ESS/39/23/BTE to allow amended layout for the green roof over the CHP plant only to allow incorporation into the roof of heat vents, fans, emergency blow off valves and stone drainage channels/fire breaks.  
**GRANTED – 20/05/2025**
- ii. **ESS/39/23/BTE/52b/01** – Rivenhall Airfield, Coggeshall Road (A120), Braintree, CO5 9DF  
Details pursuant to partial discharge of condition 52b (Odour management) of planning permission ESS/39/23/BTE. ESS/39/23/BTE is a variation of the planning permission for the Rivenhall Integrated Waste Management Facility.  
**GRANTED – 30/05/2025**
- i. **ESS/39/23/BTE/51b/01** – Rivenhall Airfield, Coggeshall Road (A120), Braintree, CO5 9DF  
Details pursuant to partial discharge of condition 51b (Dust management) of planning permission ESS/39/23/BTE. ESS/39/23/BTE is a variation of the planning permission for the Rivenhall Integrated Waste Management Facility Rivenhall Airfield, Coggeshall Road (A120), Braintree, CO5 9DF  
**GRANTED – 30/05/2025**

## 25-6/067 PLAYING FIELD

- i. Cllr. Kinder confirmed she is happy to remain the playing field officer for 2025/26.
- ii. The May Playing Field report from Cllr. Kinder was received. Nothing to report.

**25-6/068 FOOTPATHS**

The Footpaths' Officer was not present, and no report was given.

**25-6/069 VILLAGE INFRASTRUCTURE**

Cllr. Harding reported the following:

- i. Anglian Water – will get a program and get this out to all via Facebook, Website and Parish Magazine.
- ii. Pothole by the Recycling Centre – been reported but not yet come out to view. Highways Land.
- iii. Tree at pedestrian Traffic light west bound – Highways will be coming to look at this.

**25-6/070 LINKS SOLAR FARM**

The Clerk had attempted to get in touch numerous times with the correspondent at the Links Solar Farm but as of yet has not heard any response or update. Clerk will continue to chase and seek clarification. Energising date is expected in August and if nothing is heard by July meeting a face-to-face meeting in their offices will be requested.

**ACTION: CLERK**

**25-6/071 VILLAGE SIGNS**

An update was received from Cllr. Turner. It was reported that there was no support from the Halsted Man Shed but there was support from Cressing Man Shed who are looking at photographs and will come back with an update.

Cameras at the Recycling Centre are no longer present but this is due to them being reviewed. Fly tipping did occur which was reported and cleared on 08 June. Clerk will look for an update from Braintree.

**ACTION: CLERK**

**25-6/072 BRADWELL INFORMATION WEBSITE AND SUBSCRIPTION**

Cllr. Turner provided a report stating that there is a subscription service being set up for the Village Hall so that those not on Facebook could get information via email or SMS. Cllr. Turner asked councillors if they were interested in supporting this and share a subscription service. The mailing list is £106/year which would be split between the Village Hall and Parish Council. The Village Hall will start this process, and the Parish Council will review this again in July when further information on numbers and uptake is known.

**25-6/073 NEIGHBOURHOOD WATCH**

- i. An update was provided on the one volunteer who put their name forward.
- ii. Council are keen to support the Neighbourhood Watch Scheme. Clerk will investigate further how to start this.

**25-6/074 NEIGHBOURHOOD PLAN REVIEW UPDATE**

Cllr. Dunn who was unable to attend the meeting informed the Clerk that he has spoken to Alan Massow (BDC Strategic Planning) who has promised a clearer view of the timetable for the progress of the Neighbourhood Plan for the July meeting. It is hopeful that the next stage will be Inspection and then hopefully adoption.

**25-6/075 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024-25**

- i. The Internal Auditor's Report was received, and it was agreed to accept the recommendation of:
  - a. Requirement to implement additional procedures and creation of schedules around Employee Payments to make sure that the PAYE liabilities are paid and reconciled.  
**(Proposed by Cllr. Lockey– Seconded by Cllr. Deighton – Unanimous)**
- ii. Section 1 AGAR – The Annual Governance Statement 2024-25 was reviewed and agreed. The Clerk and Chairman signed it as such.  
**(Proposed by Cllr. Lockey – Seconded by Cllr. Deighton – Unanimous)**

- iii. Section 2 AGAR – The Accounting Statement 2024-25 was reviewed and agreed. The Responsible Financial Officer signed it ahead of the meeting and the Chairman counter signed it at the meeting.  
**(Proposed by Cllr. Lockey – Seconded by Cllr. Deighton – Unanimous)**
- iv. The Explanation of Variances for the Accounting Statement was received and agreed.  
**(Proposed by Cllr. Lockey – Seconded by Cllr. Deighton – Unanimous)**
- v. The dates for the public rights notice were noted as 11<sup>th</sup> June to 22<sup>nd</sup> July.

#### 25-6/076 EMPLOYMENT COMMITTEE TERMS OF REFERENCE

The Terms of Reference for the Employment Committee as shared via email ahead of the meeting was approved.

**(Proposed by Cllr. Lockey – Seconded by Cllr. Turner – Unanimous)**

#### 25-6/077 FINANCE

- i. The financial statements to 31 May 2025 were received and approved.
  - a. Bank Reconciliation to 31 May 2025 – Councillors Lockey and Deighton signed
  - b. Budget v Actual – Councillors Lockey and Deighton signed
  - c. Budget Report June – Councillors confirmed this accurately represents the budget agreed in January 2025 and signed it to confirm.

***Vote to suspend standing orders at 9:30 in order to extend meeting – All in favour - Unanimous***

- ii. The following payments were authorised:

	Net	VAT	Gross	
Theresa Trotzer Wilson	£613.98	-	£613.98	Clerk Salary – May 13 to June 9
Theresa Trotzer Wilson	£64.26	£1.00	£65.26	Clerk Expenses – May 13 to June 9
Theresa Trotzer Wilson	£26.00	-	£26.00	Work from Home Allowance
E H Countryside Inv.1044	£496.32	-	£496.32	Grass Cutting at Church and Playing Fields – 07/05/2025
E H Countryside Inv.1045	£496.32	-	£496.32	Grass Cutting at Church and Playing Fields – 30/05/2025
Holly Blackwell Inv. 905	£120.00	-	£120.00	Internal Audit and Report for 2024-25
Bradwell Village Hall	£250.00	-	£250.00	Hall Hire 2025-26
HMRC	£29.55	-	£29.55	Employer Tax and NICs - June

- iii. The the current limitations of access to the council's Metro Bank account were discussed and it was **resolved** to move to Unity Trust Bank, allowing for appropriate access for the Responsible Financial Officer. It was **resolved** to open a savings account and deposit account and to add three councillors, Michael Turner, Glenn Lockey, and Adam Deighton as signatories to the account. The monies in the Metro Bank Accounts will be moved to the Unity Trust Accounts respectively once all current cheques have cleared and then both Metro Bank Accounts will be closed.

**(Proposed by Cllr. Lockey – Seconded by Cllr. Turner – Unanimous)**

#### 25-6/078 INFORMATION EXCHANGE & AGENDA ITEMS FOR THE NEXT MEETING

Banking update – Moving to Unity Trust and closing Metro Account

Village Signs – update from Man Shed

Streetlights – update on moving to LEDs

#### 25-6/079 NEXT PARISH COUNCIL MEETING

- i. The next **Parish Meeting** will be held on **Monday 14 July 2025** at 7.30pm in the Village Hall, Bradwell. Items for inclusion in the July agenda to be sent to the Clerk no later than 12 noon on **Friday 27 June 2025.**

The meeting closed at 9:45pm.