

Bradwell with Pattiswick Parish Council

Minutes of the Parish Council Meeting
Held on Monday 9th June 2014 7:30pm

Present: Councillors

Cllr. M. Harden (Chairman)
Cllr. H. Biggs
Cllr. D. Tyrie
Cllr R. Hockley-Byam
Cllr. M. Keepence
Cllr. B. Coutts

Also in attendance Diane Jacob (Clerk)
1 Member of Public (arrived late)

158 Welcome and Apologies for Absence

Apologies received and accepted from Cllr. T. Speakman

159 Declarations of Interest

Received from Cllr. M. Keepence regarding Village Hall

160 Declaration of Office

Cllr R. Hockley-Byam signed Vice-Chairman Declaration of Office

161 Public Forum

Dangerous Buzzards are nesting at Glazenwood, hats need to be worn if out jogging. Dogging is still a problem in Bradwell, that according to reports from the residents is now creeping up from the notorious dogging layby on the A120 to surrounding areas of Patiswick and bluebell wood by the old pit entrance and is causing distress /offence to residents and local dog walkers. Clerk to report this to the police.

Dog fouling is a problem along the cut verge near to the dogbin by Patiswick hall farm. Clerk to contact the dog warden.

162 District Councillors to address the Members if Present

Report received Cllr James Abbott, distributed and read.

163 Consideration of Minutes of the last meeting held on 12th May 2014.

Minutes were declared as a true record and signed by the Chairman Cllr.M.Harden.

Proposed by Cllr . M. Harden, seconded by Cllr. R. Hockely-Byam, all in favour resolution passed.

164 Chairman's Report

BBC Essex been in contact – interview given regarding A120 committee meeting held on 23rd May.

A member of the public has been in contact regarding grass cutting that was organised by the church – Chairman will send a reply.

165 Clerks Report

Received and noted.

Signed.....

Date

166 Village Hall Representative Report

Cllr. M. Keepence reported that fund raising was going well, and getting ready for the football, license in place. Build going forward £10,000 is back for the kitchen. Concern raised regarding building work being commenced before the transfer of the lease. Letter to be sent to the Village Hall Committee, outlining that no work can be committed to or undertaken before the lease is transferred over to the Village Hall Committee. Cllr.H. Biggs to contact Rev Sams regarding the lease, to get an update as to if a completion date is available yet for the transfer of the lease.
Proposed by Cllr. D. Tyrie, seconded by Cllr.M. Harden, all in favour

167 Planning

Application No: ESS/24/14/BTE

Proposal: Extraction of an estimated reserve of 3 million tonnes of sand and gravel (from Sites A3 and A4 as identified in the Pre-Submission Draft Replacement Minerals Local Plan) and retention of existing access onto the A120, private haul road, sand and gravel processing plant, ready mixed concrete plant, bagging plant, dry silo mortar plant and water management system, internal haul roads and re-contouring of restoration levels of extraction areas (Sites R and A2) with restoration to a combination of agriculture, woodland, biodiversity, water lagoons and to levels appropriate to safeguard implementation of planning permission ESS/37/08/BTE (Integrated Waste Management Facility)

Location: Bradwell Quarry, Church Road, Bradwell, CM77 8EP, and land south of Cut Hedge Lane

No action to be taken by the Parish Council – this item to be left for Cllr Abbott.

168 Bradwell Environment

- 168.1 A120 Committee Cllr D. Tyrie reported that she had received a complaint from a resident in Stisted, they had not seen the Agenda for the A120 Committee Meeting held on 23rd May. If she had done so she would have attended the meeting. It was explained the agendas are displayed on the Bradwell Parish Council notice board, the notice board in Pattiswick and also on our website. In future could agendas be sent to her.
Proposed Cllr. D. Tyrie, seconded Cllr. Hockley-Byam all in favour – that in future Cllr.D. Tyrie to send agendas for proposed future A120 meetings would be distributed to her.
- 168.2 Other Roads - Signs on Order for Glazendwood Road and Cut Hedge Lane.
Bus Shelters have been cleaned.
- 168.3 Playing-field – ROSPA Inspection on the play equipment has been carried out.
- 168.4 Footpaths – Fallen trees and overgrown Populars reported.Clerk to contact Strutt and Parker to investigate.
- 168.5 Bradwell Pit – Cllr. R. Hockley-Byam attended a recent meeting and asked for a donation for the church yard and proposed new churchyard path. Agreed a donation would be made available, as per last year. Clerk confirmed that no donation was received in 2013 – Clerk to send a letter to Bradwell Pit.

Improving Bradwell – working group set up – Cllr. D. Tyrie, Cllr.M. Harden, Cllr. M. Keepence and Cllr. B. Coutts to be on this working group, known as the Appearance of the Village working group. To draw up a programme to look at possible ways to improve the appearance of the village.

Proposed by Cllr. M. Harden, seconded by Cllr.B. Coutts all in favour.

Signed.....

Date

169 Finance

Financial Statement for May/June (Items to be approved for payment and signed as per payment schedule).

Proposed By Cllr. M. Harden, seconded by Cllr. B. Coutts, all in favour

	Cheque No.	Total
02 Mobile Phone (For June)	DD	14.53
J & M Payroll Invoice No. 10849 (processing payroll for month of April and Year End Payroll processing.	100890	66.00
Came & Company (Insurance payable to Broker Network Ltd)	100891	360.59
J.C. Reddington	100892	50.00
Diane Jacob (Salary for May)	100893	228.76
Diane Jacob (Expenses for May Including purchase of Microsoft Office for Parish Laptop)	100894	160.04
Essex Pension Fund for May	100895	52.20

170 To sign off the Accounts for 2013/14 and to sign the Annual Return

Council thanked the Clerk for her effort – It was suggested by the Clerk that the internal auditor should visit again to set up spreadsheets for the new financial year, and for a report to be made available quarterly to the council – This was agreed.

Accounts and Annual Return signed by the chairman - Proposed by Cllr. M. Harden, seconded by Cllr.M. Keepence, all in favour.

171 Pattiswick – New notice board kindly donated by Mr Christopher Hill, situated outside the church.

It was expressed how nice the board was and that it should be included on the asset register and onto the Parish Council Insurance.

Proposed by Cllr.R.Hockley-Byam, seconded by Cllr.M. Keepence, all in favour

172 To excluded the press and public – Chairman excluded them

173 Personnel issues (Employment Committee)

1. To consider changing the payroll service provider.

This was discussed and it was agreed that as a breach of confidentiality had taken place, and this was not acceptable practice, the Council would change payroll service providers from J&M Payroll Services Limited. Clerk to send a letter informing them that we will no longer be using their services.

A contract was signed by the Chairman to use the services of Richard Edwards Group LLP Accountants.

Proposed by Cllr. H. Biggs, seconded by Cllr. R. Hockley-Byam, all in favour to use Richard Edwards Group LLP Accountants.

2. It was agreed to appoint the Parish Clerk as also the Responsible Financial Officer

Proposed by Cllr. H. Biggs, seconded by Cllr. D. Tyrie. All in favour

174 Date of next meeting

Meeting Closed at 9.16pm

Next parish council meeting 14^h July 2014 at 7.30pm

Signed.....

Date