

**Bradwell with Pattiswick Parish Council**  
Minutes of the Parish Council Meeting  
held on Monday 10<sup>th</sup> March 2014 7:30pm

Present: Councillors

Mark Harden (Chairman)  
Henry Biggs  
Debbie Tyrie  
Renee Hockley-Byam  
Mike Keepence  
Barbara Coutts

Also in attendance Diane Jacob (Clerk)  
4 Members of Public

- 104 Welcome and Apologies for Absence**  
Apologies received and accepted from Cllr.T.Speakman
- 105 Declarations of Interest**  
Received from Cllr. M. Keepence regarding item No. 111 Village Hall
- 106 Public Forum**  
Lisa Hinman and colleague from North Essex Parking discussed parking problems. A120 Cul d sac – near water pumping station, double parking is a issue. Will return to office and come back with ideas of improving this.  
A member of the public expressed difficulty downloading agenda.
- 107 District Councillors to address the Members if Present**  
Cllr James Abbott, Cllr Bob Wright - Not present, report next month.
- 108 Consideration of Minutes of the last meeting held on 10<sup>th</sup> February 2014.**  
Minutes were declared as a true record and signed by the Chairman Cllr.M. Harden.  
Proposed by Cllr M.Harden, seconded by Cllr. D,Tyrie, all in favour resolution passed.
- 109 Chairman's Report**  
Received a call regarding mud on the road in Cut Hedge Lane.  
Received correspondence from a family visiting relatives in the village,requesting a guided tour. Cllr. M.Harden volunteered to show them around with Reverend Ray Sams.
- 110 Clerks Report**  
Received and noted.
- 111 Village Hall Representative Report**  
A Village Hall Meeting was held on 7<sup>th</sup> March.  
A schedule of works is in place. Appointed a builder based on **drawings only** – T.Haken has already been selected for the building work on the village hall. But they are going to send out schedule of works to new builders also for tenders. Fund-raising is in place £15,000 awarded from CIF (Community Initiatives Fund) Essex Environmental £10,000 and also Parish Council £10,000. The Thomas Amos

Signed.....

Date .....

Foundation will need to be reapplied for, as time has elapsed. Tony Dunn appointed as Fund Raiser for the Village Hall – Cllr D. Tyrie expressed her point of concern. At the Village Hall meeting it was mentioned that the Parish Council might consider paying half the legal costs regarding the lease. Council to retain Village Hall residue funds until the lease has been re-issued in the name of the Village Hall Managing Trustees only, removing all liability from the Parish Council. (Funding/Money £9,541.43) held for the Village Hall project will be released upon acceptance of the Lease and a letter/invoice to the Parish Council.

Proposed by Cllr. D.Tyrie, seconded by Cllr.M.Keepence all in favour for the Parish Council to hold onto funds until the lease is made available and a letter/invoice received.

## 112 Planning

### Application No. ESS/03/14/BTE/SPO

Proposed Extension to Bradwell Quarry Sites A3 and A4

Await a report from District Cllr. Abbott

## 113 Training

It was agreed the Clerk should attend the Pension Workshop on 13<sup>th</sup> March, at the EALC. Cost to be divided with another Parish.

Proposed Cllr. H. Biggs, seconded Cllr. D.Tyrie all in favour

Clerk to investigate the cost of upgrading the Parish Council laptop to Microsoft Office.

## 114 Terms of Reference Adopted

1. A120 committee terms of reference  
Proposed Cllr. M. Harden, seconded Cllr.M. Keppence, all in favour
2. Employment committee terms of reference  
Proposed Cllr.R. Hockley-Byam, seconded Cllr. B. Coutts, all in favour
3. Village Hall PC representative – terms of reference  
Proposed by Cllr.M. Harden, seconded by Cllr. D.Tyrie, all in favour

## 115 Bradwell Environment

- 115.1.a A120 , Highways to carry out emergency work on drains. New design system will be looked at after April. BT Boxes outside the Swann, making a noise. Inspector been out.
- 115.1.b A120 – Gateway Consortium,letter received from Priti Patel MP after two newspaper articles in favour of consortium. Set up a meeting with all interested parties to include Cllr Rodney Bass
- 115.1.c A120 – Speed Reduction Equipment  
Traffic jumping red lights seems to be a concern. Revisit speed reduction equipment.
- 115.2 Other Roads - Contact Braintree District Council to Clean/jet wash pavements along the A120, and also the bus shelter. Unattractive litter needs clearing from Church Road, Bradwell.  
Litter Picking date set for 29<sup>th</sup> March agreed by all.
- 115.3 Playing-field – Untidy around the Orchard
- 115.4 Footpaths – Nothing to report
- 115.5 Bradwell Pit – Nothing to report

Signed.....

Date .....

**116 Village Improvement Program**

Ideas to be put forward and this item to be on the next agenda

**117 To consider the appointment of an internal auditor**

John Reddington was appointed the Internal auditor  
Proposed Cllr.M.Harden,seconded Cllr.D.Tyrie all in favour

**118 Finance**

Financial Statement for March (Items to be approved for payment and signed as per payment schedule).

	Cheque No.	Total
J & M Payroll Invoice No. 10481	100874	18.00
Diane Jacob (Salary for February)	100875	234.26
Diane Jacob (Expenses for February)	100876	22.20

**119 To consider updating the Clerks Contract of Employment**

The clerks contract of employment was updated to Scale Point from 19 for obtaining the CiLCA qualification. Proposed Cllr. D.Tyrie, seconded Cllr.B.Coutts, all in favour.

**120 Date of next meeting**

Next parish council meeting 14<sup>th</sup> April 2014 at 7.30pm  
Meeting Closed at 8.55

Signed.....

Date .....